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Minutes

Board of Regents' Proprietary Schools Advisory Commission
September 20, 2021

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met Monday, September 20, 2021, via online Zoom. Chair Fontenot called the meeting to order at 10:05 a.m. The roll was then called, and a quorum was established.

Commission Members Present

Chris Broadwater
Sherrie Despino
James Dorris
James Fontenot, Chair
Jada Lewis
Randy Plaisance
Mary Lou Potter

Commission Members Absent

Melanie Amrhein
Carmen Million

Staff Members Present

Nancy Beall
Courtney Britton
Chandra Cheatham
Dr. Susannah Craig
Mighan Johnson
Denise Kirkland
Allison Vicknair

Guests Present

(See Appendix)

The next item of business was the approval of the minutes from the July 13, 2021, Proprietary Schools Advisory Commission meeting.

On motion of Ms. Despino, seconded by Ms. Million, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the July 13, 2021, Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was the change of ownership applications for BARBRI Holdings, Incorporated. The school has locations in Baton Rouge and New Orleans, Louisiana. The change of ownership applications is due to a corporate purchase. The school was represented by Mr.

Mike Stems. Ms. Johnson reviewed the materials for the Commission members, informing them that the institution was proposing a change of ownership. The school would offer a Bar Preparation Course, 108 clock hours/varies-weeks/varies: \$1,999-\$3,999. Mr. Sims discussed the history of the schools, with the last change of ownership in 2012. The Commission thanked Mr. Sims for a complete and well-done application.

On motion of Mr. Broadwater, seconded by Ms. Potter, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the change of ownership applications for BARBRI Holdings, Incorporated, at both the Baton Rouge and New Orleans locations.

The next agenda item considered by the Commission was the initial license application from Rock Gate Capital, LLC, d/b/a 160 Driving Academy located in Metairie, Louisiana. The school was represented by the school owner, Mr. Steve Gold. Ms. Johnson reviewed the materials for the Commission members, informing them that the institution was proposing to offer one (1) program: (1) Class A CDL, 160 clock hours and 4 weeks. The program met all legal and administrative requirements to be approved for an initial license.

Following further discussion included background of owner, motivation, and inspiration to open the school, shortage of CDL drivers across the United States, supply, and demand, starting pay, companies that will underwrite the tuition, help with job placement when certified, and advertising strategies, discussion of business plan.

On motion of Ms. Despino, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the operating license for Rock Gate Capital, LLC, d/b/a 160 Driving Academy in Metairie, Louisiana.

The next agenda item considered by the Commission was the initial license application from Durham Transport Academy, Shreveport, Louisiana. The school was represented by the schools' owner, Latronia Durham and director, Steffon Jones. Ms. Britton reviewed the materials for the Commission members, informing them that the application met all legal and administrative requirements to be approved for licensure to offer Basic CDL Driver Training, Class A. The program will be 160 clock hours and 4 weeks.

Following further discussion included recruiting students, tuition payments, start-up costs, CDL shortage, low-income areas in Shreveport, Louisiana and surrounding areas, job placement upon

completion, extended training program, physical location, plans for approval to conduct road testing, and licensing.

On motion of Mr. Broadwater, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the operating license for Durham Transport Academy in Shreveport, Louisiana.

The next agenda item considered by the Commission was the initial license application from Excel Health Careers, LLC, located in LaPlace, Louisiana. The school was represented by the schools' owner, Jennifer Brock. Ms. Johnson reviewed the materials for the Commission members, informing them that the application met all legal and administrative requirements to be approved for licensure to offer a Nursing Assistant Program. The program will be 80 clock hours and 4 weeks.

Following further discussion included the effect of Hurricane Ida on recruitment, reason for opening school, shortage of nursing assistants, current needs of nursing homes, salary after program completion, clinical locations, tuition plan, and advertising.

On motion of Ms. Potter, seconded by Mr. Broadwater, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the operating license for Excel Health Careers, LLC in LaPlace, Louisiana.

The next agenda item considered by the Commission was the initial license application from Houma Dental Assistant School in Houma, Louisiana. The school was represented by the school's compliance officers, Jessica Ford and Haylee Stephens. Ms. Britton reviewed the materials for the Commission members, informing them that the application met all legal and administrative requirements to be approved for licensure to offer a Dental Assistant Program. The program will be 160 clock hours and 4 weeks.

Following further discussion included relationships with local dentists, need for the program, shortage of dental assistants, 40-hour externship, salary of graduates, employment, the effect of Hurricane Ida with opening the school, clinical locations, tuition, and advertising.

On motion of Mr. Broadwater, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the operating license for Houma Dental Assistant School in Houma, Louisiana.

The next agenda item considered by the Commission was the initial license application from Phlebotomy Training Specialists located in Baton Rouge, Louisiana. The school was represented by the schools' owners, Mr. Brian S. Treu and Mr. Derik Brian. Ms. Johnson reviewed the materials for the Commission members, informing them that the application met all legal and administrative requirements to be approved for licensure to offer a Phlebotomy Training Program. The program will be 40 clock hours and 2 weeks.

Following further discussion included the owners' background, plans for recruitment, need for the program, shortage of phlebotomist, employment referrals, tuition, and advertising.

On motion of Mr. Broadwater, seconded by Ms. Lewis, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the operating license for Phlebotomy Training Specialists in Baton Rouge, Louisiana.

The next agenda item considered by the Commission was operating license renewals. There were twenty-five (25) schools who submitted renewal applications.

On motion of Mr. Broadwater, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents renew the licenses of the following proprietary schools:

Accelerated Dental Assisting Academy, Baton Rouge (8/21/2011)
 Accelerated Dental Assisting Academy, Denham Springs (6/19/2019)
 Accelerated Dental Assisting Academy, Lafayette (8/26/2015)
 Accelerated Dental Assisting Academy, Monroe (8/26/2015)
 Accelerated Dental Assisting Academy, Slidell (8/26/2015)
 Advance Nursing Training, New Orleans (8/27/2014)
 Arch Dental Assistant Academy, Baton Rouge (8/2/2019)
 Ark-La-Tex Dental Assisting Academy, LLC, Shreveport (8/26/2010)
 Baton Rouge School of Computers, Baton Rouge (8/28/1997)
 Camelot College, Baton Rouge (8/28/1986)
 Coastal College, Alexandria (8/28/1997)
 Cross Road CDL Academy, LLC (8/13/2020)
 Digital Media Institute at Inter Tech, Shreveport (8/27/2014)
 Fortis College, Baton Rouge (8/26/2010)
 Healthcare Training Institute, LLC, Kenner (8/27/2008)
 Life Care, LLC, Marrero (8/21/2013)
 Medical training College, Baton Rouge (8/22/1996)
 N.O.D.C. School of Dental Assisting, Harvey (8/24/2011)
 NOLA Institute of Gaming, New Orleans (8/13/2020)
 Opelousas Academy of Nondestructive Testing, Opelousas (8/23/2017)
 RelyOn Nutec USA, LLC, Houma (8/24/2011)

Remington College, Baton Rouge (8/23/2017)
 River Cities School of Dental Assisting, Inc., Shreveport (8/24/2006)
 Rock Bridge Training Institute, Shreveport (8/26/2015)
 Stick It Phlebotomy, Jonesboro (8/26/2015)

The following schools did not renew their licenses for various reasons. The Commission discussed the non-renewals for this period. Student records will either be maintained by corporate/other branches or staff will work with schools to accept student records or pursue re-licensure.

AAA Crane and Rigging, LLC, Addis (License # 2303)
 Aspire Medical Training Academy Corporation, Baton Rouge (License # 2250)
 Louisiana Driver Training and Vocational Career Center, LaPlace (License # 2306)
 Unitech Training Academy, Lake Charles (License # 2119)
 Universal Technical Institute of Northern Texas, Texas (License # 2249)
 Vista College, Tallulah (License # 2278)

The next agenda item included updates on program approvals. Chair Fontenot reminded the Commission that staff approved these updates administratively and program approvals were being shared for informational purposes only. No questions were brought forward regarding program approvals.

Unitech, Lafayette, LA (New Program)

- Medical Billing and Coding-Online – 72.0 Clock Hours

Joshua Career Institute of Louisiana, Dallas, TX (Amended Programs)

- Account Clerk – 300.0 and 600.0 Clock Hours
- Accounting Specialist – 300.0 and 600.0 clock hours
- Admin Assistant – 300.0 and 600.0 clock hours
- Booking Specialist – 300.0 and 600.0 clock hours
- Cisco Network Specialist – 364.0 and 728.0 clock hours
- CompTIA Specialist – 364.0 and 728.0 clock hours
- Customer Service Specialist – 300.0 and 600.0 clock hours
- Executive Admirative Assistant – 300.0 and 600.0 clock hours
- Healthcare Information Technician – 300.0 and 600.0 clock hours
- Legal Assistant – 300.0 and 600.0 clock hours
- Medical Office Assistant – 300.0 and 600.0 clock hours
- Medical Record Technician – 300.0 and 600.0 clock hours
- Office Management – 300.0 and 600.0 clock hours

Stick It Phlebotomy, Inc., Quitman, LA (New Program)

- Phlebotomy Technician (NHA Certification) – 166.0 Clock Hours

The next agenda item was the Fiscal year 2020-2021 summaries. Ms. Denise Kirkland, Board of Regents Fiscal Administrator, provided the financial summary for fiscal year 2020-2021. Conversation included clarification on the funds generated in different accounts and the fact that the number of active proprietary schools has remained at just over 150 for the past three years.

For the final agenda item, Other Business, Ms. Britton announced the departure of the division's former Deputy Commissioner, Dr. Randall Brumfield. She extended, on his behalf, best wishes to the Commission. Following a restructure, Proprietary School staff now report to the Deputy Commissioner, Dr. Susannah Craig and Associate Commissioner, Allison Vicknair, who were present to be introduced to the Commission members.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, November 9, 2021, at 10:00 a.m., location to be determined. With there being no further business, the meeting adjourned at 11:25 a.m.

APPENDIX A
GUESTS

Derik Brian	Phlebotomy Training Specialist
Jennifer Brock	Excel Health Careers, LLC
Tess Cavellier	160 Driving Academy
Latronia Durham	Durham Transport Academy
Jessica Ford	Houma Dental Assistant School
Steve Gold	160 Driving Academy
Steffon Jones	Durham Transport Academy
Amanda LaGroue	LA Department of Justice
Mike Sims	BARBRI of Louisiana
Haylee Stephens	Houma Dental Assistant School
Brian S. Treu	Phlebotomy Training Specialists