

BOARD OF REGENTS

POSITION ANNOUNCEMENT

EXECUTIVE DIRECTOR/ASSOCIATE COMMISSIONER FOR LOUIS The Louisiana Library Network

LOUIS: The Louisiana Library Network, located within the Board of Regents, is a consortium of 47 public and private college and university libraries in the state of Louisiana. This partnership was formed in 1992 by the library deans and directors at these institutions, in order to create a cost-effective collaboration among the institutions for the procurement of library technology and resources. This position provides leadership in the operation of the entity, overseeing all aspects of LOUIS' activities including provision of resources, services staffing and support in a cloud computing environment. The individual appointed to this position will report directly to the Deputy Commissioner of Academic Affairs & Innovation.

Responsibilities include:

- Oversee and coordinate all operations and business functions of LOUIS, including establishing policies, procedures, and business processes consistent with Consortium mission and goals.
- Work through the administrative support provided to LOUIS by the Board of Regents, ensure financial soundness, solvency, and appropriate use of financial and other resources in line with state policies, regulations and laws.
- Provide managerial leadership and coaching to LOUIS employees.
- Perform personnel performance reviews and deliver feedback in a timely manner, including employment as necessary of disciplinary processes.
- Justify, describe, post, recruit and hire for all critical personnel positions necessary to operate the unique information and technical areas of responsibility in LOUIS.
- Develop a good rapport with information industry providers and negotiate with providers to obtain the best and most economical services and resources for LOUIS members. When advantageous, consider collaborations with the State Library, parish libraries and the K-12 communities.
- Establish a good rapport and working relationship with all LOUIS members and provide professional development opportunities for the members.
- Interface with each library director's campus information technology personnel, librarians, and executive staffs as needed.
- Ensure that LOUIS services and resources serve all of the types and levels of institutions within the LOUIS membership, keeping in mind the differing needs of public and private, 4-year and 2-year institutions.
- Facilitate communication and collaboration for all members.
- Help ensure that all LOUIS member library staff have adequate training to efficiently use all LOUIS services and resources.
- Provide library directors with information to identify services LOUIS could deliver.
- Advise and collaborate with the LOUIS Executive Board on matters related to central staff and the Consortium, providing vision, strategy, issues, budget, fee distribution and overall leadership for LOUIS.
- Attend state and national conferences to represent LOUIS and gather information to identify new services for LOUIS members. Stays abreast of and share with Consortium members information industry trends and developments.
- Monitor the progress and activities of all LOUIS workgroups and interest groups.
- Provide leadership for the Digital Inclusion Task Force and the eLearning Task Force.
- Perform other duties assigned by the LOUIS Executive Board, the Board of Regents, or Legislative Committees.

Minimum Qualifications:

- A master's degree in Library/Information Science or related field from an ALA-accredited institution; five (5) years' with progressive experience in higher education.
- Experience in the academic library community with knowledge of issues, trends and challenges facing academic libraries and higher education.
- Technical experience in software support, programming, networks and managing services.
- Experience in negotiating terms, pricing and contracts for resources and services.
- Experience in strategic and tactical planning and a proven set of executive decision-making skills.
- Experience with financial management of a multi-million-dollar budget.
- Supervisory experience, demonstrated leadership and administrative strength and ability to lead, manage and coach staff to insure personal growth and outstanding service to members.
- Confident, clear and compelling communication skills, in English, with exceptional writing, oral, and presentation abilities.
- Ability to adapt to changing environments, manage multiple deadlines, and work well under pressure with discretion, tact and good judgment.
- High level of initiative and demonstrated ability to recognize and anticipate what needs to be done.
- Ability to relate effectively and collaboratively with key constituents and stakeholder communities, which include the LOUIS Executive Board, the Board of Regents, academic deans, staff, high-level campus administrators, committees/task forces/workgroups, policy makers, vendor partners, state, parish and K-12 libraries, and other peer organizations.
- Ability to build and inspire diverse groups and key constituents to work collaboratively.
- Ability to articulate the value of, advocate for, and represent the LOUIS consortium to all constituents and communities.
- Possess a valid driver's license and be able to travel independently.

Interested applicants must apply via LA Careers at:

<https://www.governmentjobs.com/careers/louisiana/jobs/3169747/executive-director-associate-commissioner-for-louis?keywords=board%20of%20regents&pagetype=jobOpportunitiesJobs>

Review of applications begins August 16, 2021 and will continue until filled.

