



## Frequently Asked Questions

### In Response to Board of Regents Emergency Policy: Placement and Admissions Criteria

*As of February 10, 2021*

#### **EXCEPTIONS**

- 1. For reporting exceptions under the Emergency Policy, if a student does not meet the placement minimum, is this student considered an exception at the beginning of the semester?**

**Answer:** If the student does not meet the minimum admissions requirements as defined in the emergency policy, the student is considered an exception at the beginning of the semester. However, if the requirements are met before the semester ends (e.g., the student has earned a new qualifying ACT or Accuplacer NG score), the student should be reported as a regular admit.

- 2. Do students admitted under the emergency placement and admissions guide constitute “met criteria”?**

**Answer:** At the beginning of the semester if a student does not meet the needed GPA or Regents core this student is considered an exception at the start of the semester. If a student does not have the needed placement scores, is admitted via departmental or other placement test, is admitted by other factors or is placed in a corequisite course, they are not considered an exception until the end of the semester, if the necessary requirements are not met.

- 3. What is the risk to the university if we are over the allotted exceptions?**

**Answer:** According to the [Board of Regents Minimum Admission Standards for First-Time Freshmen](#), institutions whose two-year average exceeds the admissions exceptions by one percentage point (i.e., the institution has a 9% exception rate average but an exception allowance of 8%) will be flagged for noncompliance and Board of Regents review.

Based on audit findings, the Board of Regents may take action as it deems appropriate when the number of exceptions to the minimum standards exceeds the allowance. Penalties will be graduated in accordance with the degree, repetition, and/or systemic nature of the violation, as the Board of Regents determines.

- 4. If a student is admitted under the emergency policy guidelines and resigns from all classes, is this student no longer considered an exception?**

**Answer:** It depends. If the student resigns from the institution prior to the census date (14<sup>th</sup> class day), the student is not considered an exception. However, if the student was admitted as an exception and resigns from all classes after the census date (14<sup>th</sup> class day), then the student should be reported as an exception.

## **PLACEMENT**

### **5. Will the ALEKS PPL (Placement, Preparation, and Learning) be added to the acceptable options listed in Academic Affairs Policy 2.18?**

**Answer:** An institution has submitted a proposal to add the ALEKS assessment to the placement options listed in Academic Affairs Policy 2.18. Board of Regents staff will present the proposal to campus Chief Academic Officers in order to obtain feedback. This item is tentatively scheduled to be brought to the Board of Regents for consideration in February 2021.

## **AUDIT**

### **6. How will this emergency admissions policy be considered for future audits?**

**Answer:** Institutions must justify criteria determining how a student was admitted and document this student.

## **CODING**

### **7. If a student has an ACT or SAT score on file but that score is not utilized for placement, what do I code?**

**Answer:** For placement under the [Board of Regents Emergency Policy for Dual Enrollment, Placement and Admissions](#), you should report the assessment that was utilized to determine placement (e.g., a departmental exam or corequisite). Code the co-requisite course “C” and the corresponding college level course with an “M” (math) or “E” (English).

The full and updated specifications can be found here: <https://regents.la.gov/wp-content/uploads/2021/02/SSPSAY2020-SPRING.pdf>

Also, a Technical Guide for the Transitional Course Flag can be found here: <https://regents.la.gov/wp-content/uploads/2021/02/Board-of-Regents-Corequisite-Reporting-Technical-Guidance-.pdf>

### **8. If a student is placed in Math or English by other factors, such as class rank or activities, how would I report this student?**

**Answer:** Refer to SSPS Data Entry guidance (page 5) in the [Board of Regents Emergency Policy for Dual Enrollment, Placement and Admissions](#) for additional reporting guidance. Code the co-requisite course “C” and the corresponding college level course with an “M” (math) or “E” (English). See above documentation.

### **9. If an institution submitted the incorrect data, can it resubmit, or does it just wait until profile submission?**

**Answer:** The institution may make any corrections in Statewide Student Profile System (SSPS) during the reporting period. Once the reporting period is closed, the institution is required to receive approval from Board of Regents staff to resubmit.

**10. If a student is taking a corequisite course and is within the pilot program guidelines, the [Board of Regents Minimum Admission Standards for First-Time Freshmen](#), can the student be admitted under the pilot program and not considered part of the emergency admissions policy? If so, how do we code or classify the difference in the students in the Board of Regents reporting?**

**Answer:** Yes, that is correct. The student is not part of the [Board of Regents Emergency Policy for Dual Enrollment, Placement and Admissions](#). The students should have a corresponding placement test score(s) that indicates that they met the criteria for placement in a co-requisite course under the pilot program. The co-requisite course should be reported with a “C” and the corresponding college level course with an “M” (math) or “E” (English). The Admitted by Exception flag should be reported with an “N” (see page 15 of file specifications).

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