



# INSTITUTIONS OF HIGHER EDUCATION RESTART LOUISIANA

**September 14, 2020**



BOARD of REGENTS  
STATE OF LOUISIANA

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# INSTITUTIONS OF HIGHER EDUCATION – RESTART LOUISIANA



September 14, 2020

	Phase 0	Phase 1	Phase 2	Phase 3
<b>Principles</b>	Institutions online, campuses closed to all but essential personnel	Institutional plans to -Monitor, test, isolate -Adjust class structures to accommodate physical distancing -Provide hand sanitizer stations in buildings wherever possible -Have a cleaning and disinfection plan in place -Utilize technology to prevent oversized gatherings	Institutional plans to -Monitor, test, isolate -Adjust class structures to accommodate physical distancing -Provide hand sanitizer stations in buildings wherever possible -Have a cleaning and disinfection plan in place -Utilize technology to prevent oversized gatherings	Institutional plans to -Monitor, test, isolate -Adjust class structures to accommodate physical distancing -Provide hand sanitizer stations in buildings wherever possible -Have a cleaning and disinfection plan in place -Utilize technology to prevent oversized gatherings
<b>Personal Health Checks</b>	Students and staff continue to check health (fever, signs of illness) throughout Phase 0 and stay home if sick	Students and staff continue to check health (fever, signs of illness) throughout Phase 1 and stay home if sick	Students and staff continue to check health (fever, signs of illness) throughout Phase 2 and stay home if sick	Students and staff continue to check health (fever, signs of illness) throughout Phase 3 and stay home if sick
<b>Timeline</b>	March 13 – May 14, 2020	May 15, 2020 until announced shift to Phase 2	June 5, 2020 until announced shift to Phase 3	September 11, 2020 until announced shift to next phase
<b>Group Sizes</b>	10 and under, with physical distancing, for essential coursework  Stay-at-Home order in place	25% of capacity of room/venue, with physical distancing	50% of capacity of room/venue, with physical distancing	50% of capacity of room/venue, with physical distancing and a maximum of 250 people
<b>Masks</b>	Cloth masks required	Cloth masks required	Cloth masks strongly recommended	Cloth masks required based on state and/or local ordinances



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# INSTITUTIONS OF HIGHER EDUCATION – HEALTH PROTOCOLS



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	Phase 0	Phase 1	Phase 2	Phase 3
Students, Faculty and Staff	Stay-at-Home orders	Physical distancing in public/common areas	Physical distancing in public/common areas	Physical distancing in public/common areas
High-Risk students, faculty and staff OR with high-risk household members	Stay-at-Home orders	Continue remote courses/telework  Limited public interactions with cloth mask and physical distancing	Continue remote courses/telework  Public interactions permitted with cloth mask and physical distancing	Continue remote courses/telework until statewide or national guidelines change  Public interactions permitted with cloth mask and physical distancing
Outside Community/Visitor	Closed to the Public	Closed to the Public	Closed to the Public, if possible	Limited with physical distancing  Required usage of cloth masks.



# INSTITUTIONS OF HIGHER EDUCATION – CLEANING PROTOCOLS



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	Phase 0	Phase 1	Phase 2	Phase 3
Follow CDC Guidelines for cleaning protocols in each phase	Strict environmental cleaning of all buildings	Strict environmental cleaning of all buildings  Enhanced cleaning of common areas	Shared classroom space must be cleaned daily  Recommend having cleaning wipes available for student, faculty, and staff use. This will allow students to wipe seat and area before leaving class.  High touch areas in common areas and bathrooms cleaned multiple times a day (e.g. door handles, sinks)	Shared classroom space must be cleaned daily  Recommend having cleaning wipes available for student, faculty, and staff use. This will allow students to wipe seat and area before leaving class.  High touch areas in common areas and bathrooms cleaned multiple times a day (e.g. door handles, sinks)



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# INSTITUTIONS OF HIGHER EDUCATION – INSTRUCTIONAL PROTOCOLS



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	Phase 0	Phase 1	Phase 2	Phase 3
<b>Lectures</b>	<p>Online Spring 2020 Semester</p> <p>None: Remote Learning</p>	<p>Online Summer School</p> <p>If face-to-face classes offered, then 10 or fewer (or 25% room capacity) with physical distancing</p>	<p>50% of classroom capacity, with physical distancing</p> <p>In larger classes with stationary seats, mark the seats students can use</p> <p>Develop plans to minimize number of students in hallways and common areas between classes.</p>	<p>50% of classroom capacity, with physical distancing and no more than 250 people</p> <p>In larger classes with stationary seats, mark the seats students can use</p> <p>Develop plans to minimize number of students in hallways and common areas between classes.</p>
<b>Labs &amp; CTE</b>	<p>Minimal – only if needed to support the health care surge or other essential workers.</p>	<p>Essential coursework:</p> <p>Limit 10 and under or 25% capacity of the room size</p> <p>Physical distancing between students</p> <p>Enhanced cleaning between classes</p>	<p>Active</p> <p>50% capacity of the room size</p> <p>Physical distancing between students</p> <p>Enhanced cleaning of Lab and CTE space.</p>	<p>Active</p> <p>75% capacity of the room size with physical distancing</p> <p>Enhanced cleaning of Lab and CTE space</p>
<b>Field work/internships</b>	<p>Remote only</p>	<p>Active, with physical distancing</p>	<p>Active, with physical distancing</p>	<p>Active, with physical distancing</p>
<b>Computer Labs/Library</b>	<p>Computer labs open to support students remaining on campus only</p>	<p>Limited: physical distancing between computer stations and enhanced cleaning daily</p>	<p>Physical distancing between computer stations and enhanced cleaning daily</p> <p>Student cleaning protocol between computer users, wiping before and after use</p>	<p>75% capacity</p> <p>Physical distancing between computer stations and enhanced cleaning daily</p> <p>Student cleaning protocol between computer users, wiping before and after use</p>



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# INSTITUTIONS OF HIGHER EDUCATION – RESEARCH PROTOCOLS



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	Phase 0	Phase 1	Phase 2	Phase 3
<b>On-campus labs</b>	Limited to critical functions only; enhanced cleaning	Partially open with physical distancing and cloth masks  25% capacity and enhanced cleaning	Open with physical distancing and cloth masks, if able  50% capacity and enhanced cleaning	75% of capacity with physical distancing, cloth masks, and enhanced cleaning
<b>Field/On-Location</b>	Essential only. Limited to car-based travel	Essential only. Limited to car-based travel	Priority research only, unless state guidance changes.	Priority research only, unless state guidance changes.
<b>Human Subjects</b>	No face-to-face and essential only	No face-to-face and essential only unless COVID-19 related research	When possible, follow public health guidelines, including cloth masks and physical distancing.	When possible, follow public health guidelines, including cloth masks and physical distancing, until statewide or national guidelines change



# INSTITUTIONS OF HIGHER EDUCATION – STUDENT SERVICES



September 14, 2020

	Phase 0	Phase 1	Phase 2	Phase 3
<p><b>Residential Protocols</b></p> <p><b>In all phases: Educational signage about health and safety practices displayed</b></p>	<p>Majority of residential students sent home</p> <p>Limited access for those students who cannot travel home</p> <p>Identify quarantine locations on campus</p> <p>Disinfect regularly common areas, bathroom areas and bathrooms</p> <p>Close all common lounges</p>	<p>Dorms: Limited access for those students who cannot travel home</p> <p>Continue isolation/quarantine locations on campus</p> <p>Disinfect common areas and bathrooms regularly</p> <p>Physical distancing protocols strictly enforced</p> <p>Limit dorm access to residents only; no outside casual visitors</p>	<p>Dorms: Recommended single occupancy</p> <p>If single occupancy is not possible, then IHEs need to provide a space to isolate and quarantine. If one student tests positive for COVID-19, then that student will need to be isolated until 3 days after illness is over and at least 14 days, whichever is longer. Roommate will need to be quarantined for 14 days</p> <p>Continue isolation/quarantine locations on campus</p> <p>Disinfect common areas and bathrooms regularly, concentrating on high touch areas like door handles and sinks.</p> <p>For dorms with shared hallway bathroom space, enhanced cleaning</p> <p>Allow only residents in dorms. Limit external student presence</p>	<p>Dorms: Normal occupancy</p> <p>IHEs need to continue to provide a space to isolate and quarantine. If one student tests positive for COVID-19, then that student will need to be isolated until 3 days after illness is over and at least 14 days, whichever is longer. Roommate will need to be quarantined for 14 days</p> <p>Continue isolation/quarantine locations on campus</p> <p>Disinfect common areas and bathrooms regularly, concentrating on high touch areas like door handles and sinks.</p> <p>For dorms with shared hallway bathroom space, enhanced cleaning</p>



# INSTITUTIONS OF HIGHER EDUCATION – STUDENT SERVICES



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	Phase 0	Phase 1	Phase 2	Phase 3
<b>Dining Protocols</b>	Limited access for students still on campus  Carry-out only	Limited access for students still on campus  Primarily carry-out  Physically distant seating at 25% space capacity  Hand sanitizing stations upon entrance	Dine-in and carry-out  Physically distant seating at 50% capacity  Stagger eating time to limit large numbers of congregating students  When possible, hand sanitizing stations upon entrance	Dine-in and carry-out  Physically distant seating at 75% capacity  Stagger eating times to limit large numbers of congregating students  When possible, hand sanitizing stations upon entrance
<b>Student Events</b>	Cancelled	Limited to 25% capacity of venue size with physical distancing and masks, if able	Limited to 50% capacity of venue size with physical distancing	Limited to 50% capacity of venue size with physical distancing, maximum 250 people
<b>Student Health Centers</b>	Offices closed as campuses closed  Telehealth appointments available	Operational as campuses reopen  Telehealth appointments still available	Open with safety precautions	Open with safety precautions.
<b>Water Fountains</b>	Campuses closed	Encourage use of individual water bottles. Prevent usage of shared space water fountains. Acceptable to use mounted bottle filling stations.	Encourage use of individual water bottles. Prevent usage of shared space water fountains. Acceptable to use mounted bottle filling stations.	Encourage use of individual water bottles. Prevent usage of shared space water fountains. Acceptable to use mounted bottle filling stations.
<b>Elevators</b>	Campuses closed	Cloth mask with physical distancing on all campus elevators. Number of people on the elevator is dependent on the size of elevator.	Cloth mask with physical distancing on all campus elevators. Number of people on the elevator is dependent on the size of elevator.	Cloth mask with physical distancing on all campus elevators. Number of people on the elevator is dependent on the size of elevator.



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# INSTITUTIONS OF HIGHER EDUCATION – STUDENT SERVICES



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	Phase 0	Phase 1	Phase 2	Phase 3
<b>Student Unions/Common Areas</b>	Closed as campuses closed	Strict physical distancing in public/common areas  Enhanced cleaning protocols	Physical distancing in public/common areas  Enhanced cleaning protocols	Physical distancing in public/common areas  Enhanced cleaning protocols
<b>Student Recreation Centers</b>	Closed as campuses closed	Strict physical distancing  25% occupancy  Pools: lane swimming only  Enhanced cleaning protocols	Strict physical distancing  50% occupancy  Pools: lane swimming only  Enhanced cleaning protocols	75% occupancy  Open with routine cleaning and physical distancing, gyms and locker rooms
<b>Intramural Sports</b>	None. Campus activities suspended	Non-contact sports only with physical distancing and individual student sports equipment usage/cleaning and water protocols	Non-contact sports only with physical distancing and individual student sports equipment usage/cleaning and water protocols	Non-contact sports & contact sports within defined groups
<b>Athletics</b>	Follow Conference guidelines	Follow Conference guidelines	Follow Conference guidelines	Follow Conference guidelines



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# INSTITUTIONS OF HIGHER EDUCATION – TRANSPORTATION



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	Phase 0	Phase 1	Phase 2	Phase 3
Transportation	Essential travel only. Campus closed	Limited seating on buses at 10-person capacity or 25% capacity  Mark seats where riders can sit  Bus windows open if possible  Enhanced cleaning protocol  Wear cloth masks	Limited seating on buses at 50% capacity  Mark seats where riders can sit  Bus windows open if possible  Enhanced cleaning protocol  Wear cloth masks, as required	Limited seating on buses at 75% capacity  Mark seats where riders can sit  Bus windows open if possible  Enhanced cleaning protocol  Wear cloth masks, as required



# INSTITUTIONS OF HIGHER EDUCATION – WORKFORCE PROTOCOLS



September 14, 2020

	Phase 0	Phase 1	Phase 2	Phase 3
<b>Open Office Spaces</b>	<p>On campus: essential personnel only</p> <p>Telework, if possible</p> <p>Wear mask in public/common areas</p>	<p>On campus: essential personnel only or phased return to work at 20%</p> <p>Telework, if possible</p> <p>Wear cloth masks in public/common areas</p>	<p>Telework or phased return to work at 50%</p> <p>Wear mask in public/common areas</p> <p>Enhanced cleaning protocols</p>	<p>Telework or phased return to work at 75%</p> <p>Wear mask in public/common areas until statewide or national guidelines change</p> <p>Public-facing offices – use physical distancing and regular cleaning</p>
<b>Single-Occupancy Offices</b>	<p>On campus: essential personnel only</p> <p>Telework, if possible</p>	<p>Telework or phased return to work at 20%</p>	<p>Telework or phased return to work at 50%</p>	<p>Telework or phased return to work at 75%</p>



# RECOMMENDATIONS

September 14, 2020



1. Signage about expectations for personal hygiene, physical distancing and masks for students, faculty and staff needs to be posted in buildings.
2. Add information about student mask requirements to the Code of Conduct.
3. Greek housing and life: Follow grouping and venue guidance for housing, dining, and activities. If single-occupancy rooms are unavailable, then the Greek organization must have a place to isolate a sick student until 3 days after no fever without fever reducing medicines and at least 14 days from onset of symptoms, and quarantine any exposed roommate who is not sick for 14 days.
4. Student orientation sessions can be held if IHE is able to follow the grouping and venue size guidelines with individual student and enhanced cleaning protocols.
5. For general COVID-related questions, students, faculty and staff can dial 211. The state's 24/7 COVID mental health hotline is 1-866-310-7977. Publish and post signage with hotline information.



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# OFFICE OF PUBLIC HEALTH – REGIONAL CONTACTS



September 14, 2020



	ADDRESS	CITY, STATE, ZIP	REGIONAL MDs/ ADMINISTRATORS	PHONE NUMBER
1	1450 Poydras St., Ste. 1202	New Orleans, LA 70112	Joseph Kanter, MD/Admin.	504-616-1456
2	628 North 4 <sup>th</sup> St.	Baton Rouge, LA 70802	Dawn Marcelle, MD/Admin.	225-342-6933
3	1434 Tiger Dr.	Thibodaux, LA 70301	William “Chip” Riggins, MD/Admin.	985-447-0916 ext. 340
4	825 Kaliste Saloom Rd.	Lafayette, LA 70508	Juliette “Tina” Stefanski, MD/Admin	337-262-5311
5	707-A E. Prien Lake Rd.	Lake Charles, LA 70615	Lacey Cavanaugh, MD/Admin.	337-475-3203
6	5604-B Coliseum Blvd.	Alexandria, LA 71303	David Holcombe, MD/Admin.	318-487-5262
7	1525 Fairfield Ave.	Shreveport, LA 71101	Martha Whyte, MD/Admin.	318-676-7489
8	1650 DeSiard St.	Monroe, LA 71201	Jeff Toms, Admin.	318-361-7227
9	15481 Club Deluxe Rd.	Hammond, LA 70403	Gina Lagarde, MD/Admin.	985-543-4886



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To locate all higher education reopening safely resources, go to: <https://regents.la.gov/higher-education-reopening-safely-guidance/>

### HYPERLINKED RESOURCES

[Higher Education Restart Louisiana Frequently Asked Questions](#)

[Reopening Safely for Higher Education Institutions Webinar June 4, 2020](#)

[Proprietary Schools Webinar June 11, 2020](#)

[Health Care Center Experts and Regional Medical Director Reopening Safely Webinar June 19, 2020](#)

[CDC Interim Considerations for Institutions of Higher Education Administrators](#)

[LDH Website for COVID-19 Testing Sites](#)

