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**Minutes
Board of Regents' Proprietary Schools Advisory Commission
May 12, 2020**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission hosted a virtual meeting on Tuesday, May 12, 2020. At 10:04 a.m., Chair Fontenot called the meeting to order, read a statement regarding the procedures to be followed during the Zoom Webinar, and the roll was called.

Commission Members Present

Melanie Amrhein, Vice-Chair
Sherrie Despino
James Dorris
James Fontenot, Chair
Jada Lewis
Carmen Million
Mary Lou Potter

Staff Members Present

Nancy Beall
Chandra Cheatham
Dr. Susannah Craig
Kristi Kron
Carol Marabella

Commission Members Absent

Raymond Lalonde

Guests Present

(See Appendix A.)

The Board of Regents is an Equal Opportunity and ADA Employer

The first item of business was the approval of the minutes from its meeting of March 10, 2020.

On motion of Ms. Despino, seconded by Ms. Potter, and after the Chair confirmed that there were no public comments, the Proprietary Schools Advisory Commission via roll call vote unanimously adopted the minutes of the March 10, 2020 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was two initial license applications, the first from CDL Mentors of Baton Rouge Truck Driving School, located in Baton Rouge, Louisiana, and represented by the school's owner, Mr. Herman Marigny III. Ms. Marabella informed the Commission that this is the second application for initial proprietary school licensure submitted by Mr. Marigny. On March 27, 2019, the Board of Regents approved the proprietary school license for CDL Mentors, LLC, of Lake Charles, Louisiana. The current application submitted by CDL Mentors of Baton Rouge Truck Driving School will offer the identical curricula as its sister school which is designed to prepare individuals for a commercial driver's license: CDL Training (Class A) -- 160.0 clock hour program with a program length of four weeks and CDL Training (Class B) -- 140.0 clock hour program with a program length of two weeks. CDL Mentors of Baton Rouge Truck Driving School had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the success of the Lake Charles campus and its enrollment numbers and job placement rate, the owner's reasons for opening a school in Baton Rouge, anticipated initial enrollment at the proposed campus, an explanation of the differences between Class A and Class B commercial driver's licenses, equipment and resources that will be

available to students, and the competition within the Baton Rouge market area,

On motion of Ms. Potter, seconded by Ms. Million, and after the Chair confirmed that there were no public comments, the Proprietary Schools Advisory Commission via roll call vote unanimously recommends that the Board of Regents approve an initial operating license for CDL Mentors of Baton Rouge Truck Driving School, located in Baton Rouge, Louisiana.

The second initial license application considered by the Commission was from MedCerts, LLC, located in Livonia, Michigan, and represented by Ms. Janea D. Rudder, Associate Director of Compliance. Ms. Kron informed the Commission that this out-of-state limited liability company is required to be licensed by the Board of Regents because the institution will have a physical presence in Louisiana in the form of student externship experiences. This institution is proposing to offer one program, Rx -- 3000 Pharmacy Technician Professional, which will have an online theory/simulated lab component and a Louisiana based externship. The program is composed of a total of 448.0 clock hours with an anticipated completion time of 24 weeks. MedCerts, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the background of the company, explanation of the program offering and student support services to be provided, sources of revenue for the company, and the number of students anticipated to participate in the externship component of the program that will be in Bossier City, Louisiana,

On motion of Ms. Amrhein, seconded by Ms. Despino, and after the Chair confirmed that there were no public comments, the Proprietary Schools Advisory Commission via roll call unanimously recommends that the Board of Regents approve an initial operating license for MedCerts, LLC, located in Livonia, Michigan.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty (20) schools

seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Despino, seconded by Ms. Amrhein, and after the Chair confirmed that there were no public comments, the Proprietary Schools Advisory Commission via roll call unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

**Academy of Acadiana, Inc. (03/22/06)
At-Home Professions (04/22/99)
Baton Rouge Dental Assistant Academy (03/26/14)
Blue Cliff College--Houma (03/24/05)
Blue Cliff College--Metairie (03/23/00)
Blue Cliff College--Metairie, Satellite Campus (03/23/11)
CDL Mentors, LLC (03/27/19)
Coastal College--Lafayette (04/23/98)
Coastal College--Monroe (03/28/96)
Delta College of Arts & Technology--Lafayette Branch (03/24/05)
Goodwill Technical College (03/25/15)
Lenora School of Phlebotomy (04/28/94)
Louisiana Culinary Institute (03/27/03)
Pilut Healthcare Training Institute (03/21/18)
Saint Christopher College (03/20/17)
Tulsa Welding School & Technology Center (03/25/15)
Unitech Training Academy (04/24/97)
Unitech Training Academy--Houma (03/22/06)
Universal Technical Institute--Florida Branch (04/23/98)
Universal Technical Institute of Texas, Inc. (06/28/84)**

Ms. Marabella informed the Commission that there were three institutions that did not renew their licenses this renewal cycle: Aesthetic Laser Institute, LLC (03/26/16), Healthcare

and More of NELA, LLC (03/21/12), and Precision Development Center (03/21/18). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Chair Fontenot

reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Marabella thanked the Commission members, Executive Counsel, initial applicants, and staff for their participation in the virtual Commission meeting. A special note of thanks was sent to the Board of Regents' IT Department for their exceptional assistance and preparation in making the Commission meeting possible.

Ms. Marabella shared with the Commission that due to the COVID-19 pandemic, on March 16, 2020, Board of Regents' staff began telecommuting from home with a limited presence at the office only when necessary. However, under these working conditions, staff continued to serve the licensed proprietary schools, their students, and the general public.

Under Other Business, Ms. Marabella announced that the next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, July 14, 2020, at 10:00 a.m. However, at this time the format of the meeting is yet to be determined, but will be related to Commission members prior to the anticipated meeting. There being no further business, the meeting adjourned at 10:43 a.m.

APPENDIX A
GUESTS

Herman Marigny III

CDL Mentors of Baton Rouge Truck
Driving School

Janea D. Rudder

MedCerts, LLC

Patricia Wilton

LA Department of Justice