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Minutes
Board of Regents' Proprietary Schools Advisory Commission
May 14, 2019

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, May 14, 2019, at 10:03 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Fontenot called the meeting to order and the roll was called.

Commission Members Present

Sherrie Despino
James Dorris
James Fontenot, Chair
Theresa Hay
Carmen Million
Mary Lou Potter

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella
Dr. Uma Subramanian

Commission Members Absent

Melanie Amrhein, Vice Chair
Raymond Lalonde

Guests Present

(See Appendix A.)

The first item of business was the approval of the minutes from its meeting of March 12, 2019.

On motion of Ms. Potter, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the March 12, 2019 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was three initial license applications, the first from the Ben D. Johnson Educational Center, Inc., located in Natchitoches, Louisiana, and represented by the school's Executive Director, Ms. Dallas Russell, and Board Chairman, Ms. Claire Prymus. Ms. Marabella reviewed the materials for the Commission noting that this nonprofit corporation's mission is centered on food service based social enterprise. The proposed Legacy Foodservice and Hospitality Training Program will play a vital role in fulfilling that goal. The 520.0 clock hour certificate program is designed to offer employment opportunities for out of school and out of work youth between the ages of 16 and 24 that reside in Natchitoches Parish. The Ben D. Johnson Educational Center, Inc., had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the components of the proposed program, the basis of the curriculum development, the background of the Ben D. Johnson Educational Center, entrance requirements, the engagement of community partnerships to encourage GED attainment while students are enrolled in the training program, student recruitment strategies, the availability of job placement assistance and anticipated starting salaries for graduates, the offering of tuition assistance through grants and scholarships, and the certifications awarded upon successful completion of the program,

On motion of Mr. Dorris, seconded by Ms. Million, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for the Ben D. Johnson Educational Center, Inc., located in Natchitoches, Louisiana.

The second initial license application considered by the Commission was from Holmes Healthcare Training Center Corp., located in Harahan, Louisiana, and represented by the school's owner, Ms. Ebony N. Holmes. Ms. Kron reviewed the materials for the Commission members, informing them that the institution would be offering one program of study, Certified Nursing Assistant, which is a three-week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health, Health Standards Section. Holmes Healthcare Training Center Corp. had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's background and reasons for opening a school, the current demand for CNAs and potential starting salaries, marketing and recruitment strategies, opportunities for graduates to transition to other allied health training programs, and the owner's ability to have the necessary resources to finance the business operations of the school,

On motion of Ms. Potter, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Holmes Healthcare Training Center Corp., located in Harahan, Louisiana.

The third and final initial license application considered by the Commission was from Instructors for Life, LLC, located in Tallulah, Louisiana, and represented by the school's owner, Ms. Annie M. Puckett. Ms. Kron reviewed the materials for the Commission members,

informing them that the institution would be offering one program of study, Certified Nursing Assistant, which is a five-week, 82.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health, Health Standards Section. Instructors for Life, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional background, recruitment strategies, school-provided transportation for students, plans to utilize a standardized entrance exam, the availability of payment plans for students, the established need for CNAs in northeast Louisiana, and competition within the market area,

On motion of Ms. Hay, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Instructors for Life, LLC, located in Tallulah, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-two (22) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Million, seconded by Ms. Potter, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Academy of Acadiana, Inc. (03/22/06)
Aesthetic Laser Institute, LLC (03/23/16)
At-Home Professions (04/22/99)
Baton Rouge Dental Assistant Academy (03/26/14)

Blue Cliff College--Houma (03/24/05)
Blue Cliff College--Metairie (03/23/00)
Blue Cliff College--Metairie, Satellite Campus (03/23/11)
Coastal College--Lafayette (04/23/98)
Coastal College--Monroe (03/28/96)
Delta College of Arts & Technology--Lafayette Branch (03/24/05)
Goodwill Industries of Southeastern Louisiana, Inc. (03/25/15)
Healthcare & More of NELA, LLC (03/21/12)
Lenora School of Phlebotomy (04/28/94)
Louisiana Culinary Institute (03/27/03)
Pilut Healthcare Training Institute (03/21/18)
Precision Development Center (03/21/18)
Saint Christopher College (03/20/17)
Tulsa Welding School & Technology Center (03/25/15)
Unitech Training Academy (04/24/97)
Unitech Training Academy--Houma (03/22/06)
Universal Technical Institute--Florida Branch (04/23/98)
Universal Technical Institute of Texas, Inc. (04/03/85)

Ms. Marabella informed the Commission that there were seven institutions that chose not to renew their licenses this renewal cycle: Delta School of Business and Technology (05/06/80), Louisiana Medical Certifications, LLC (03/23/16), Mid City College (03/25/15), Pet Grooming Academy of Louisiana (03/21/12), Raymond Career College (03/26/14), Southeast Academy of Dental Assisting (03/20/17), and Workforce Career & Technical College (03/23/16). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Chair Fontenot reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Marabella gave a project report on the digitalization of the student records from closed proprietary schools.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, July 9, 2019, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned 10:58 a.m.

APPENDIX A
GUESTS

Ebony Holmes	Holmes Healthcare Training Center Corp.
Claire Prymus	Ben D. Johnson Educational Center
Annie Puckett	Instructors for Life, LLC
Brian Puckett	Instructors for Life, LLC
Dallas Russell	Ben D. Johnson Educational Center