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Minutes
Board of Regents' Proprietary Schools Advisory Commission
March 12, 2019

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, March 12, 2019, at 10:03 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Fontenot called the meeting to order. Following an introduction and word of welcome from Chair Fontenot to Dr. Karen Denby, Interim Deputy Commissioner, and to new Commission member Carmen Million, an appointee of the State Association of Better Business Bureaus, and the administering of the Oath of Office to Ms. Million by Assistant Attorney General Patricia Wilton, the roll was called.

Commission Members Present

Melanie Amrhein
James Dorris
James Fontenot, Chair
Theresa Hay
Raymond Lalonde
Carmen Million
Mary Lou Potter

Staff Members Present

Nancy Beall
Chandra Cheatham
Dr. Karen Denby
Kristi Kron
Carol Marabella

Commission Members Absent

Sherrie Despino

Guests Present

(See Appendix A.)

The first item of business was the approval of the minutes from its meeting of January 8, 2019.

On motion of Ms. Potter, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the January 8, 2019 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was an initial license application from CDL Mentors, LLC, located in Lake Charles, Louisiana, and represented by the school's owner, Mr. Herman Marigny III. Ms. Marabella reviewed the materials for the Commission members, informing them that the institution was proposing to offer two programs of study to prepare for a commercial drivers license: CDL Training (Class A) – a four week, 160.0 clock hour program; and CDL Training (Class B) – a two week, 140.0 clock hour program. CDL Mentors, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the industrial expansion in Lake Charles and the resulting need for licensed commercial drivers, the types of CDL certifications and endorsements offered to students, the available equipment for training, the estimated compensation for graduates, the school owner's background and work experience, and the recognized nationwide shortage of commercial drivers,

On motion of Ms. Amrhein, seconded by Ms. Potter, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for CDL Mentors, LLC, located in Lake Charles, Louisiana.

The next agenda item considered by the Commission was an Associate in Occupational

Studies (AOS) Degree application from Delta College of Arts and Technology, Inc., located in Baton Rouge, Louisiana. Mr. Richard Wilson, School Director, was in attendance to represent the school.

Ms. Marabella reminded the Commission members that the Proprietary Schools Law requires that AOS degrees be offered only by schools that hold recognized accreditation and that the Board of Regents must approve all AOS degree program offerings. Delta College of Arts and Technology, Inc., has been licensed as a Louisiana proprietary school since June 25, 1992 and is accredited by the Council on Occupational Education.

The application for the AOS Degree in Business Management and Ownership (105.5 quarter credit hours/1,486.0 clock hours) is designed for full-time students to be able to complete the program requirements in 16.5 months. Graduates would be prepared to seek employment in a managerial capacity or utilize their business skills as entrepreneurs in the business world. Delta College of Arts and Technology, Inc., had met all the legal and administrative requirements to be approved by the Board of Regents.

Following further discussion regarding the school's plan to transition from a current diploma program to the AOS degree program, the development of the AOS degree program was driven by industry demand and recommendation by the school's advisory board, potential employment possibilities for graduates, and the program's focus on entrepreneurship,

On motion of Ms. Hay, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve the Associate in Occupational Studies Degree in Business Management and Ownership for Delta College of Arts and Technology, Inc., located in Baton Rouge, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were seventeen (17) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Potter, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

- Baton Rouge School of Court Reporting (01/26/06)**
- Becker Professional Education Online (01/09/17)**
- Beso Beauty, LLC (01/09/17)**
- Blue Cliff College--Lafayette (01/27/00)**
- Carter's Career Center, LLC (02/22/18)**
- Coastal College--Hammond (02/23/89)**
- Dryades YMCA School of Commerce (02/27/97)**
- Feliciana Medical Training Academy (02/23/15)**
- Gonzales Medical Assistant School (01/09/17)**
- Griff's Marine Training, Inc. (01/27/10)**
- ITI Technical College (01/27/00)**
- Louisiana Dental Assistant School, LLC (01/27/05)**
- Louisiana Dental Institute, LLC (02/21/18)**
- Peach Tree School of Dental Assisting (01/09/17)**
- Rosemond School of Phlebotomy (02/22/16)**
- Southwest Dental Academy, LLC (01/25/12)**
- Tulsa Welding School--Jacksonville Campus (01/27/10)**

Ms. Marabella informed the Commission that there were four institutions that did not renew their licenses this renewal cycle: Louisiana Healthcare Institute (02/22/16), Rosepine Louisiana Medical Training, LLC (02/22/16), Virginia College--Baton Rouge (05/27/10), and Virginia College--Shreveport (05/26/11). Staff will follow through to secure the student records

from each school for safekeeping.

The next item on the agenda was an update on program approvals. Chair Fontenot reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

The next agenda item discussed by the Commission was the proposed revisions to the current proprietary schools law. It is the goal of the Board of Regents to have these revisions considered during the Spring 2019 legislative session. Ms. Marabella gave an overview of the review process that has been followed to date. Staff will be meeting next week with proprietary school representatives to discuss the proposed changes to the statute.

Ms. Marabella also provided the Commission members an update on the digitalization of the student records from closed proprietary schools.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, May 14, 2019, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 10:47 a.m.

APPENDIX A
GUESTS

Herman Marigny III

CDL Mentors, LLC

Richard Wilson

Delta College of Arts & Technology, Inc.

Patricia Wilton

LA Department of Justice