

**BOARD OF REGENTS**  
**LOUIS: The Louisiana Library Network**  
**Electronic Resources Coordinator**

The LOUIS: The Louisiana Library Network is located within the Board of Regents. LOUIS is a consortium of 47 public and private college and university libraries in the state of Louisiana. This partnership was formed in 1992 by the library deans and directors at these institutions, in order to create a cost-effective collaboration among the institutions for the procurement of library technology and resources. The individual appointed to this position will report to the Collections & Information Resources Administrator.

**Responsibilities include:**

- Assists LOUIS libraries in ensuring timely access to and discovery of content across multiple systems, including library discovery systems, library management systems, vendor interfaces, and library websites
- Participates actively in the ongoing planning and delivery of access points for the discovery of library resources by faculty, students and researchers
- Implements new content, including setting up and distributing credentials for interfaces and administrative accounts
- Troubleshoots access issues, either consortia-wide or through support tickets opened by a specific library
- Maintains consortial level e-resource administrator accounts
- Assists LOUIS libraries with statistical data provided by content vendors and data harvesters
- Maintains knowledge of national trends and developments in scholarly communications, electronic resources, and electronic resource management
- Participates in statewide and national meetings, user groups, task forces and committees

**Minimum Qualifications:**

- Baccalaureate degree with a minimum of one year of library experience
- Experience providing support of and/or access to library resources
- Advanced knowledge of Microsoft Office Suite
- Ability to work in many library systems such as EZProxy, Open URL link resolvers, and electronic management systems
- Demonstrated experience diagnosing and resolving technical issues in a timely manner
- Valid Louisiana driver's license and ability to travel
- Fluency in English, written and verbal

**Preferred Qualifications:**

- ALA accredited Master's degree or degree expected within one year of hire
- Knowledge of standards and formats, such as COUNTER, SUSHI, MARC, Z39.50, EDI, and OpenURL, HTML, CSS, and file transfer applications such as PuTTY and WinSCP
- Experience supporting or using the SirsiDynix Symphony ILS and EBSCO Discovery Service
- Support of technology needs of multiple diverse clients using helpdesk software

**Continuous review of applications will begin on February 25th, 2019. Interested applicants should send a cover letter and resume to [Bor.jobs@la.gov](mailto:Bor.jobs@la.gov).**