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**Minutes**  
**Board of Regents' Proprietary Schools Advisory Commission**  
**November 13, 2018**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, November 13, 2018 at 10:03 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Interim Chair Fontenot called the meeting to order and the roll was called.

**Commission Members Present**

Melanie Amrhein  
Sherrie Despino  
James Dorris  
James Fontenot, Interim Chair  
Theresa Hay  
Raymond Lalonde  
Mary Lou Potter

**Staff Members Present**

Chandra Cheatham  
Kristi Kron  
Carol Marabella

**Commission Members Absent**

-- None --

**Guests Present**

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of September 11, 2018.

**On motion of Ms. Potter, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the September 11, 2018 Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was two Associate in Occupational Studies (AOS) Degree applications from McCann School of Business and Technology, located in Monroe, Louisiana. Ms. Kelli Harvey, Executive Director, was in attendance to represent the school.

Ms. Marabella reminded the Commission members that the Proprietary Schools Law requires that AOS degrees be offered only by schools that hold recognized accreditation and that the Board of Regents must approve all AOS degree program offerings. McCann School of Business and Technology is accredited by the Accrediting Commission of Career Schools and Colleges.

McCann School of Business and Technology is proposing to offer the AOS Degree in Cyber Security (96.0 quarter credit hours/20.0 month program length) and the AOS Degree in Healthcare Information Technology (96.0 quarter credit hours/18.0 month program length). Each program would be delivered in the residential or online format with the option of flex track instructional delivery or hybrid instructional delivery. The proposed AOS degree program applications submitted by McCann School of Business and Technology have met all the legal and administrative requirements to be approved by the Board of Regents.

Following further discussion regarding the lack of specialized programmatic accreditation for the proposed program offerings, employment opportunities available to graduates, the medical information systems utilized in instruction, the availability of Title IV student aid funding to qualified students, and an explanation of the Flex and Hybrid program delivery formats,

**On motion by Ms. Amrhein, seconded by Ms. Potter, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve the Associate in Occupational Studies Degree in Cyber Security (Residential; Hybrid/Flex; Distance Education) and the AOS Degree in Healthcare Information Technology (Residential; Hybrid/Flex; Distance Education) for McCann School of Business and Technology, located in Monroe, Louisiana.**

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were thirty-two (32) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

**On motion of Ms. Hay, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).**

**Academy of Interactive Entertainment (09/22/10)**  
**Acadiana Area Career College--A Division of Blue Cliff College (09/28/12)**  
**Accelerated Dental Assisting Academy (Houma) (09/24/15)**  
**Accelerated Dental Assisting Academy (Mandeville) (09/24/15)**  
**Accelerated Dental Assisting Academy (Metairie) (09/24/15)**  
**Ayers Career College (10/25/90)**  
**BARBRI of Louisiana--New Orleans (Loyola) (09/24/15)**

**Becker Professional Education--New Orleans (10/24/96)**  
**The Captain School, LLC (09/22/11)**  
**Coastal College--Baton Rouge (09/28/00)**  
**Coastal Truck Driving School of New Orleans (09/25/14)**  
**Compass Career College (09/23/04)**  
**Crosby Court Reporting Center (10/28/93)**  
**Delta College, Inc. (10/26/95)**  
**Delta College, Slidell Branch (09/23/04)**  
**Diesel Driving Academy--Shreveport (06/21/73)**  
**Eastern College of Health Vocations (10/28/99)**  
**LA Comprehensive Medical Academy, LLC (09/27/17)**  
**Lafayette Dental Assistant School (09/22/16)**  
**Louisiana Dental Center School of Dental Assisting (09/27/17)**  
**Mia's Medical Academy, LLC (09/25/14)**  
**New Orleans Dental Assistant School (09/22/16)**  
**Nursing Assistant Network Association (10/27/94)**  
**Over Drive Truck Driving School of Louisiana, LLC (09/27/17)**  
**Pelican Chapter, Associated Builders and Contractors, Inc., Training Center  
Baton Rouge Campus (09/27/12)**  
**Pelican Chapter, Associated Builders and Contractors, Inc., Training Center--  
Southwest Campus (09/27/12)**  
**Saint Agatha Career School, LLC (09/22/11)**  
**Shreveport Dental Assistant School (09/22/16)**  
**Thomas Training & Development Center, Inc. (10/26/95)**  
**Unitech Training Academy--Baton Rouge (09/22/16)**  
**Unitech Training Academy, West Monroe (09/23/04)**  
**Woodland Healthcare Training (09/27/17)**

Ms. Marabella informed the Commission that there were five institutions that chose not to renew their licenses this renewal cycle--Compassionate Healthcare Training, LLC (09/27/17), Dental Assisting Academy of Louisiana (09/25/14), Honoré School for Dental Assisting (09/24/15), Spartan College of Aeronautics and Technology (09/26/13), and The World's Only Tattoo School, LLC (09/27/07). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Interim Chair Fontenot reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Marabella informed the Commission members that the project of digitalizing the student records from closed proprietary schools is progressing satisfactorily. She also mentioned that representatives of the Better Business Bureau and the Louisiana Association of Private Colleges and Schools would again be contacted seeking assistance in filling their vacant positions on the Commission.

Under Other Business, the Commission formally approved the 2019 meeting calendar as presented at the September 11, 2018 Commission meeting. The 2019 parking passes were also distributed to the commission members.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, January 8, 2019, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 10:33 a.m.

APPENDIX A  
GUESTS

Kelli Harvey

McCann School of Business and Technology

Patricia Wilton

LA Department of Justice