

*Robert W. Levy*  
*Chair*

*Marty J. Chabert*  
*Vice Chair*

*Collis B. Temple III*  
*Secretary*

*Kim Hunter Reed, Ph.D.*  
*Commissioner of*  
*Higher Education*



*Claudia H. Adley*  
*Blake R. David*  
*Randy L. Ewing*  
*Richard A. Lipsey*  
*Edward D. Markle*  
*Charles R. McDonald*  
*Darren G. Mire*  
*Sonia A. Pérez*  
*Wilbert D. Pryor*  
*T. Jay Seale III*  
*Gerald J. Theunissen*  
*Jacqueline V. Wyatt*  
*Anthony B. Kenney, Jr., Student*

**BOARD OF REGENTS**

*P. O. Box 3677*  
*Baton Rouge, LA 70821-3677*  
*Phone (225) 342-4253, FAX (225) 342-9318*  
[www.regents.la.gov](http://www.regents.la.gov)

**Minutes**  
**Board of Regents' Proprietary Schools Advisory Commission**  
**September 11, 2018**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, September 11, 2018 at 10:03 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order and the roll was called.

**Commission Members Present**

Melanie Amrhein  
James Dorris  
James Fontenot, Vice Chair  
Theresa Hay  
Keith Jones, Chair  
Raymond Lalonde  
Mary Lou Potter

**Staff Members Present**

Nancy Beall  
Chandra Cheatham  
Kristi Kron  
Carol Marabella  
Larry Tremblay

**Commission Members Absent**

Sherrie Despino

**Guests Present**

(See Appendix A.)

Chair Jones announced to the Commission and staff his resignation effective at the conclusion of the September 11 meeting. Since being appointed to the Louisiana Pardon and Parole Board, time constraints would prohibit his continued service on the Commission. The Commission members and staff thanked him for his tenure.

The first item of business was approval of the minutes from its meeting of July 31, 2018.

**On motion of Mr. Fontenot, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the July 31, 2018 Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was an initial license application from the National Aesthetic Laser Institute, located in Baton Rouge, Louisiana, and represented by the school's co-owners, Dr. Todd P. Howell and Mr. Kirk Kepper. Ms. Marabella reviewed the materials for the Commission noting that this institution would be offering one program of study, Comprehensive Laser Technician, which is a three-week, 14-session, 112.0 clock hour program. The National Aesthetic Laser Institute had met all of the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding Dr. Howell's professional background and use of cosmetic lasers in his practice, the location of the proposed school, the absence of industry requirements for professional licensure as a laser technician, projected enrollment, the availability of financial assistance to students, potential pay scale for graduates of the program, and an explanation of the development of the curriculum,

**On motion of Mr. Fontenot, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for the National Aesthetic Laser Institute, located in Baton Rouge, Louisiana.**

The next agenda item considered by the Commission was four Associate in Occupational Studies (AOS) Degree applications from Digital Media Institute at InterTech, located in Shreveport, Louisiana. Mr. John J. Miralles, Executive Director, was in attendance to represent the school.

Ms. Cheatham reminded the Commission members that the Proprietary Schools Law requires that AOS degrees be offered only by schools that hold recognized accreditation and that the Board of Regents must approve all AOS degree program offerings. Digital Media Institute at InterTech has been licensed as a Louisiana proprietary school since August 27, 2014, and is accredited by the Council on Occupational Education.

The AOS Degree programs in Advertising Design (78.0 Semester Credit Hours), Digital Content (78.0 Semester Credit Hours), Game Development (78.0 Semester Credit Hours), and Software Development (78.0 Semester Credit Hours) are designed for full-time students to be able to complete the program requirements in two years. Digital Media Institute at InterTech's proposed AOS Degree programs had met all the legal and administrative requirements to be approved by the Board of Regents.

Following further discussion regarding admission requirements and procedures, career opportunities in Louisiana and potential salaries for graduates, current and projected enrollment, the utilization of the consolidated instructional model, the development of a market driven

enrollment plan, and current student retention and placement rates,

**On motion of Mr. Dorris, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve the Associate in Occupational Studies Degree in Advertising Design, the Associate in Occupational Studies Degree in Digital Content, the Associate in Occupational Studies Degree in Game Development, and the Associate in Occupational Studies Degree in Software Development for the Digital Media Institute at InterTech, located in Shreveport, Louisiana.**

The next agenda item considered by the Commission was operating license renewals.

Ms. Marabella informed the Commission members that there were thirty-one (31) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

**On motion of Ms. Amrhein, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).**

**Accelerated Dental Assisting Academy (Denham Springs) (08/24/11)  
Accelerated Dental Assisting Academy (Lafayette) (08/26/15)  
Accelerated Dental Assisting Academy (Monroe) (08/26/15)  
Accelerated Dental Assisting Academy (New Orleans) (08/26/15)  
Accelerated Dental Assisting Academy (Slidell) (08/26/15)  
Advance Nursing Training, LLC (08/27/14)  
Ark-La-Tex Dental Assisting Academy (08/26/10)  
Aspire Medical Training Academy, Inc. (08/24/16)  
Baton Rouge School of Computers (08/28/97)  
Camelot College (08/28/86)  
Coastal College--Alexandria (08/28/97)  
Crescent City School of Gaming & Bartending (09/14/83)  
Digital Media Institute at InterTech (08/27/14)  
Falck Safety Services--Houma (08/24/11)  
Fortis College (08/26/10)  
Healthcare Training Institute (08/27/08)**

**Life Care, LLC (08/21/13)**  
**Louisiana Medical Certifications, LLC, Avoyelles Campus (08/23/17)**  
**Maritime Services Group of Louisiana, LLC (08/24/16)**  
**Medical Training College (08/22/96)**  
**New Horizons Computer Learning Center of New Orleans (08/21/13)**  
**N.O.D.C. School for Dental Assisting (08/24/11)**  
**Opelousas Academy of Nondestructive Testing (08/23/17)**  
**Premier Healthcare Training Solutions (08/23/17)**  
**Remington College (08/23/17)**  
**River Cities School of Dental Assisting, Inc. (08/24/06)**  
**Rock Bridge Training Institute, LLC (08/26/15)**  
**Stick It Phlebotomy (08/26/15)**  
**Unitech Training Academy--Lake Charles (08/27/09)**  
**Universal Technical Institute of Northern Texas, LLC (08/24/16)**  
**Vista College (08/23/17)**

Ms. Marabella informed the Commission that there were two institutions that chose not to renew their licenses this renewal cycle--Cameron College (08/21/13) and Falck Maritime Services (08/24/11). The student records from Cameron College have been delivered to the Board of Regents for safekeeping. The corporation that owned Falck Maritime Services will maintain the student records since the company has a continued presence in the state.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Denise Kirkland of the Board of Regents' Finance Division presented a financial summary of the proprietary school activities, as well as a summary of the Student Record Administration Account of the Student Protection Fund for FY 2017-2018. Ms. Marabella shared with the Commission a numerical summary of proprietary school activities for the past fiscal year. She also distributed to the Commission a schedule of proposed meeting

dates for calendar year 2019 to review for formal adoption at the November 2018 meeting of the Commission.

Ms. Marabella informed the Commission of the planned teach-out and closure of the two Virginia College campuses located in Louisiana. The projected closure date for the Baton Rouge campus is 07/01/19, and the projected closure of the Shreveport campus is 06/01/19.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, November 13, 2018, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:02 a.m.

APPENDIX A  
GUESTS

Dr. Todd Howell	National Aesthetic Laser Institute
Kirk Kepper	National Aesthetic Laser Institute
Denise Kirkland	LA Board of Regents
John Miralles	Digital Media Institute at InterTech
Elizabeth Simons	Digital Media Institute at InterTech
Patricia Wilton	LA Department of Justice