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Minutes
Board of Regents' Proprietary Schools Advisory Commission
July 31, 2018

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, July 31, 2018, at 10:04 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Vice-Chair Fontenot called the meeting to order and the roll was called.

Commission Members Present

Melanie Amrhein
Sherrie Despino
James Dorris
James Fontenot, Vice-Chair
Theresa Hay
Mary Lou Potter

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella
Larry Tremblay

Commission Members Absent

Keith Jones, Chair
Raymond Lalonde

Guests Present

(See Appendix A.)

The first item of business was the approval of the minutes from its meeting of May 8, 2018.

On motion of Ms. Despino, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the May 8, 2018 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-three (23) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Amrhein, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses):

- Advance Healthcare Institute, LLC (05/26/11)**
- BAR/BRI (Baton Rouge) (05/23/12)**
- BAR/BRI (New Orleans) (05/23/12)**
- Blue Cliff College--Alexandria (05/25/06)**
- Delta College of Arts & Technology (06/25/92)**
- Diesel Driving Academy (Baton Rouge) (06/25/87)**
- Global Trucking Academy (06/29/16)**
- Grace & Favor Training Academy, LLC (05/21/14)**
- J W Training Center, LLC (05/22/17)**
- Lincoln College (05/22/03)**
- Louisiana Institute of Massage Therapy (05/22/13)**
- Med-Advance Training (05/22/17)**
- Medical Technical Institute (05/27/15)**
- Oak Park School of Dental Assisting (05/28/09)**
- Operation Spark (06/29/16)**
- Ouachita Truck Driving Academy, LLC (05/22/03)**
- Petra College, Inc. (05/27/15)**
- Remington College (Lafayette Campus) (05/26/11)**

Remington College (Shreveport Campus) (05/26/11)
SIHAF Career Institute (05/21/14)
Southern Medical Corporation School of Ultrasound (06/26/97)
Virginia College (05/27/10)
Virginia College (Shreveport) (05/26/11)

Ms. Marabella informed the Commission that there were five institutions that chose not to renew their licenses this renewal cycle: Heritage Dental Assisting Academy (06/29/16), Julian Certified Nursing Assistant Training School (08/27/08), WyoTech--Florida (05/27/15), WyoTech--Pennsylvania (05/27/15), and WyoTech--Wyoming (05/27/15). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Vice-Chair Fontenot reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Dr. Tremblay defined "physical presence" in the state as it relates to proprietary school licensure requirements for institutions located out of Louisiana. He also explained the Board of Regents' student records retention policy for proprietary schools.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, September 11, 2018, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 10:19 a.m.

APPENDIX A
GUESTS

Patricia Wilton

LA Department of Justice