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Minutes
Board of Regents' Proprietary Schools Advisory Commission
March 13, 2018

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, March 13, 2018, at 10:03 a.m., in Room 1-190 of the Claiborne Building, Baton Rouge. Chair Jones called the meeting to order. Following an introduction and word of welcome from Chair Jones to new Proprietary Schools Advisory Commission member Mary Lou Potter, an appointee of the Board of Regents, and the administering of the Oath of Office by Chair Jones, the roll was called.

Commission Members Present

Melanie Amrhein
Sherrie Despino
James Dorris
James Fontenot, Vice Chair
Theresa Hay
Keith Jones, Chair
Mary Lou Potter

Staff Members Present

Nancy Beall
Chandra Cheatham
Kristi Kron
Carol Marabella
Larry Tremblay

Commission Members Absent

Raymond Lalonde

Guests Present

(See Appendix A.)

The first item of business was the approval of the minutes from its meeting of January 9, 2018.

On motion of Mr. Fontenot, seconded by Ms. Despino, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the January 9, 2018 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was two initial license applications, the first from Pilut Healthcare Training Institute, LLC, located in Baton Rouge, Louisiana, and represented by the school's owner, Ms. Shawann Y. James. Ms. Kron reviewed the materials for the Commission members, informing them that the institution would be offering one program of study, Phlebotomy Technician, which is a 208.0 clock hour program with an anticipated completion time of fourteen weeks. Pilut Healthcare Training Institute had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the background of owner and reason for opening school, job opportunities for, and marketability of, graduates, competition within the geographical area, recruitment plan, maximum number of students per class, number of students needed to remain financially solvent, and the availability of payment plans for students,

On motion of Ms. Amrhein, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Pilut Healthcare Training Institute, LLC, located in Baton Rouge, Louisiana.

The second initial license application considered by the Commission was from Precision Development Center, LLC, located in Donaldsonville, Louisiana, and represented by the school's owner, Mr. Carl S. Ovide. Ms. Marabella reviewed the materials for the Commission, informing

it that this institution would be offering one program of study, HVAC, which is a 240.0 clock hour program with an anticipated completion time of six weeks. Precision Development Center had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the program's instructional model and the owner's investment in inventory, maximum number of students per class, type of certification awarded upon successful completion of program, recruitment and advertising strategies, the need for HVAC technicians, job opportunities available to graduates, and starting salary for technicians,

On motion of Mr. Fontenot, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Precision Development Center, LLC, located in Donaldsonville, Louisiana.

The next agenda item considered by the Commission was three Associate in Occupational Studies (AOS) Degree applications from Academy of Interactive Entertainment, located in Lafayette, Louisiana. Mr. Robin L. Couvillon, Head of School, was in attendance to represent the school.

Ms. Kron reminded the Commission members that the Proprietary Schools Law requires that AOS degrees be offered only by schools that hold recognized accreditation and that the Board of Regents must approve all AOS degree program offerings. The Academy of Interactive Entertainment is accredited by the Council on Occupational Education.

The AOS Degree programs in Game Art & Animation (80.0 Semester Credit Hours), Game Programming (80.0 Semester Credit Hours), and Screen & Media--3D Animation & VFX for Film (78.0 Semester Credit Hours) are designed for full-time students to be able to complete

the program requirements in two years. The Academy of Interactive Entertainment's proposed AOS Degree programs had met all the legal and administrative requirements to be approved by the Board of Regents.

Following further discussion regarding the utilization of an industry-based curriculum, required instructor credentials, reason for locating school in Acadiana, recruiting methods and screening processes for enrollment, number of students enrolled per year, current and proposed program offerings, and cost of programs,

On motion of Mr. Fontenot, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve the Associate in Occupational Studies Degree in Game Art & Animation, the Associate in Occupational Studies Degree in Game Programming, and the Associate in Occupational Studies Degree in Screen & Media--3D Animation & VFX for Film for the Academy of Interactive Entertainment, located in Lafayette, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were eighteen (18) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Mr. Fontenot, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

Baton Rouge School of Court Reporting (01/26/06)
Becker Professional Education Online (formerly Becker Professional Education--Ruston) (01/09/17)
Beso Beauty, LLC (01/09/17)
Blue Cliff College--Lafayette (01/27/00)

Coastal College--Hammond (02/23/89)
Dryades YMCA School of Commerce (02/27/97)
Feliciana Medical Training Academy (02/23/15)
Gonzales Medical Assistant School (01/09/17)
Griff's Marine Training, Inc. (01/27/10)
ITI Technical College (01/27/00)
Louisiana Dental Assistant School, LLC (01/27/05)
Louisiana Healthcare Institute (02/22/16)
Moore Career College, Inc. (01/27/10)
Peach Tree School of Dental Assisting (01/09/17)
Rosemond School of Phlebotomy (02/22/16)
Rosepine Louisiana Medical Training, LLC (02/22/16)
Southwest Dental Academy, LLC (01/25/12)
Tulsa Welding School--Jacksonville Campus (01/27/10)

Ms. Marabella informed the Commission that there were three institutions that chose not to renew their licenses this renewal cycle: Access Career Development Institute (01/09/17), Advance Innovative Education (01/09/17), and Eastern College of Health Vocations--Shreveport (05/27/04). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Ms. Marabella gave a project update on the digitalization of student records from closed proprietary schools.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, May 8, 2018, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 11:18 a.m.

APPENDIX A
GUESTS

Robin L. Couvillon	Academy of Interactive Entertainment
Brett James	Pilut Healthcare Training Institute
Shawann James	Pilut Healthcare Training Institute
Carl Ovide	Precision Development Center
Sandra Weems	Precision Development Center