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Minutes
Board of Regents' Proprietary Schools Advisory Commission
July 12, 2016

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, July 12, 2016, at 10:02 a.m. in Room 1-190 of the Claiborne Building, Baton Rouge.

Chair Jones called the meeting to order and the roll was called.

Commission Members Present

Melanie Amrhein
James Dorris
James Fontenot
Theresa Hay
Keith Jones, Chair
Raymond Lalonde

Staff Members Present

Chandra Cheatham
Kristi Kron
Carol Marabella
Larry Tremblay

Commission Members Absent

Ralph Bender, Vice-Chair
Richard D'Aquin
Sherrie Despino

Guests Present

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of May 10, 2016.

On motion of Ms. Hay, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission members unanimously adopted the minutes of the May 10, 2016 Proprietary Schools Advisory Commission meeting.

The next agenda item considered by the Commission was two initial license applications, the first from Maritime Services Group of Louisiana, LLC, located in Slidell, Louisiana, and represented by the school's Executive Administrator, Ms. Donna A. Fishback. Ms. Marabella reviewed the materials for the Commission, informing it that this institution would be offering preparation for six Coast Guard license examinations with the courses ranging in length from 32 clock hours (four days) to 104 clock hours (eleven days). The Maritime Services Group of Louisiana, LLC, has been approved by the U. S. Coast Guard as a training center as well as an exam center for the courses offered. Maritime Services Group of Louisiana, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding enrollment criteria, course offerings, and reasons for expanding program offerings,

On motion of Ms. Amrhein, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Maritime Services Group of Louisiana, LLC, located in Slidell, Louisiana.

The second initial license application considered by the Commission was from Universal Technical Institute of Northern Texas, LLC, located in Irving, Texas, and represented by Mr. Jesus Miranda, Campus President. Ms. Kron reviewed the materials for the Commission members, informing them that upon approval, this institution would be the parent company's fourth out-of-state institution to be licensed as a Louisiana proprietary school. The institution

would be offering three programs of study--Automotive Technology II (61.0 Semester Credit Hours/51.0 weeks), Automotive & Diesel Technology II (90.0 Semester Credit Hours/75.0 weeks), and Diesel Technology II (53.5 Semester Credit Hours/45.0 Weeks). Universal Technical Institute of Northern Texas, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the campuses licensed as Louisiana proprietary schools, the default and completion rates of the schools, the recruiting model utilized, the on-going partnerships with manufacturers, and an explanation of the estimated program length of the diploma programs in relation to the semester credit hours awarded,

On motion of Mr. Fontenot, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Universal Technical Institute of Northern Texas, LLC, located in Irving, Texas.

The next agenda item considered by the Commission involved a change-of-ownership license application from Aspire Medical Training Academy, Inc., located in Baton Rouge, Louisiana, and represented by Ms. Kimberly R. Clark, President. Ms. Kron reviewed the materials for the Commission, informing it that this institution would be offering two programs of study, an 80.0 clock hour Certified Nursing Assistant program offered during the week days (5.0 week length) as well as on the weekend (7.5 week length) and a 156.0 clock hour, 10 week, Phlebotomy program. The proposed CNA program has received the required approval from the LA Department of Health and Hospitals, Health Standards Section. Aspire Medical Training Academy, Inc., had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding an explanation of the Phlebotomy curriculum, certification requirements, the owner's medical background, the desired class size, and the available financial resources for school operation,

On motion of Mr. Fontenot, seconded by Ms. Hay, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve the change-of-ownership license application for Aspire Medical Training Academy, Inc., located in Baton Rouge, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-four (24) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

On motion of Ms. Hay, seconded by Mr. Fontenot, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses).

- Advance Healthcare Institute, LLC (05/26/11)**
- BAR/BRI (Baton Rouge) (05/23/12)**
- BAR/BRI (New Orleans) (05/23/12)**
- Blue Cliff College--Alexandria (05/25/06)**
- Cameron College (06/29/83)**
- Delta College of Arts & Technology (06/25/92)**
- Diesel Driving Academy (Baton Rouge) (06/25/87)**
- Eastern College of Health Vocations--Shreveport (05/27/04)**
- Grace & Favor Training Academy, LLC (05/21/14)**
- Lincoln College (05/22/03)**
- Louisiana Institute of Massage Therapy (05/22/13)**
- Medical Technical Institute (05/27/15)**
- Oak Park School of Dental Assisting (05/28/09)**
- Ouachita Truck Driving Academy, LLC (05/22/03)**
- Petra College, Inc. (05/27/15)**
- Remington College (Lafayette Campus) (05/26/11)**
- Remington College (Shreveport Campus) (05/26/11)**

SIHAF Career Institute (05/21/14)
Southern Medical Corporation School of Ultrasound (06/26/97)
Virginia College (05/27/10)
Virginia College (Shreveport) (05/26/11)
WyoTech (Florida) (05/27/15)
WyoTech (Pennsylvania) (05/27/15)
WyoTech (Wyoming) (05/27/15)

Ms. Marabella informed the Commission that five institutions chose not to renew their licenses this renewal cycle. They were D.D.C. School for Dental Assisting, LLC (05/22/13), Dental Assisting Academy, LLC (05/27/15), Dental Careers Institute, LLC (05/26/11), Pelican Training Institution (12/08/11), and Remington College (Baton Rouge Campus) (05/26/11). Staff will follow through to secure the student records from each school for safekeeping.

The next item on the agenda was an update on program approvals. Chair Jones reminded the Commission that staff approved these updates administratively and course approvals were being shared for informational purposes only.

Under Report from Staff, Dr. Tremblay informed the Commission that staff had received a public information request and would proceed accordingly.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, September 13, 2016, at 10:00 a.m., in Room 1-190 of the Claiborne Building. There being no further business, the meeting adjourned at 10:49 a.m.

APPENDIX A
GUESTS

Kimberly Clark	Aspire Medical Training Academy, Inc.
Donna Fishback	Maritime Services Group of Louisiana , LLC
Jesus D. Miranda	Universal Technical Institute of Northern Texas, LLC
Sherita Brown Reed	Aspire Medical Training Academy, LLC
Patricia Wilton	LA Department of Justice