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**AGENDA**  
**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**  
**January 6, 2016 • 10:25 am**

Thomas Jefferson Room, W.C.C. Claiborne Building, Baton Rouge, LA

**I. Call to Order**

**II. Roll Call**

**III. Academic Programs**

**A. Program Proposals**

1. AAS in Aviation Maintenance Technology – Baton Rouge CC
2. PBC in Project Management – Northwestern
3. PBC in Quality Control – Northwestern
4. GC in Writing for Business, Industry & Technology – Northwestern

**B. Program Revisions**

1. Consolidation of MN/Nurse Administration & MSN/Nurse Educator to MSN/Nursing – LSUHSC NO

**IV. Consent Agenda**

**A. Routine Staff Reports**

1. Staff Approval of Routine Academic Requests
2. Progress Reports for Conditionally Approved Programs/Units
3. Letters of Intent/Proposals in the Queue

**V. Other Business**

**VI. Adjournment**

*Committee Members: Joseph Farr, Chair; Joel Dupré, Vice Chair; Claudia Adley, Marty Chabert, Robert Levy, Collis Temple III, Joe Wiley; LCTCS, LSU, SU, UL System Representatives.*

# **AGENDA ITEM III A 1**

## **PROPOSED NEW ACADEMIC PROGRAM**

### **BATON ROUGE COMMUNITY COLLEGE**

#### **ASSOCIATE of APPLIED SCIENCE in AVIATION MAINTENANCE TECHNOLOGY**

#### **BACKGROUND INFORMATION**

Baton Rouge Community College requests approval to establish an Associate of Applied Science (AAS) in Aviation Maintenance Technology (CIP Code 47.0607). The proposed degree program was approved by the LCTCS Board of Supervisors in November 2015 and forwarded to the Board of Regents.

#### **STAFF SUMMARY**

##### **1. Description**

The objective of the proposed 67 credit hour AAS is to prepare graduates to become qualified to enter careers in the fields of aviation servicing, maintenance, construction and inspection. By incorporating the Certificates of Technical Studies (CTS) in Powerplant (engine) and Airframe (structure and systems) mechanic focus areas, the degree will prepare students to complete all requirements to qualify for and pass the Federal Aviation Administration (FAA) Airframe and Powerplant (A&P) licensing exams. The written, oral, and practical portions of the license exams will be covered in depth in each CTS component; the aviation maintenance courses provide the 1,900 hours of scholastic training required to meet "Title 14 CFR Part 147 Aviation Maintenance Technician Schools" regulations. Along with the associate degree successful students can earn an FAA Mechanic Certificate with Powerplant and Airframe ratings.

BRCC was awarded an FAA *Air Agency Certificate* in August 2015, empowering the college to operate an approved Aviation Maintenance Technician School at the Hooper Road campus. The ten aviation maintenance courses in the proposed degree are FAA certified; the remaining five courses meet General Education requirements to round out the degree.

The grading scale used in this program is set by the FAA, which specifies 70% as the minimum grade required in all Aviation Maintenance Technology major-specific courses. To earn the degree, then, graduates must have a cumulative GPA of at least 2.0 in degree-credit courses, with at least a "C" in the math and English composition requirements and at least a 70% score in all related technical course requirements.

##### **2. Need**

Aviation maintenance is an emerging occupation in Louisiana for which the Louisiana Workforce Commission (LWC) has recently begun tracking data. While workforce data predicts a 23.5% increase in the air transportation industry over the next several years, the WIC's long term employment projections expect a 37.9% increase in the number of jobs available in Region 2 and the Greater Baton Rouge area. The two aviation maintenance technician CTSs will provide the requisite training to target that employment gap, but students completing the degree track option will receive a more complete education and be more prepared for supervisory opportunities in addition to the technical components of the job.

Similar programs are currently offered by SLCC, Sowela, and SUSLA. Sowela's AAS, approved in 2004, averages five AAS graduates per year; SUSLA's technical diploma in Airframe/Powerplant Maintenance Technician, approved in 2009, averages 12 graduates; and SLCC's program, approved in 2013, is growing steadily in its CTS production and has had three AAS graduates per year since 2013-14. BRCC's aviation maintenance CTS programs were approved as components of the Transportation Center for Workforce Excellence by the LCTCS in 2013, but the whole concept had to be reworked and redesigned to meet FAA requirements. It is now a solid program and should be well-received in this metropolitan area. In addition, BRCC offers the only collegiate aircraft radio (avionics) program in the state with its CTS in Avionics, which produced five graduates in 2014-15.

### **3. Students**

The Powerplant CTS is up and running with five students enrolled, all of whom are expected to continue in the Airframe element as graduates will need to complete both certifications in order to be employable to the greatest degree. The technical portions of the degree program are intensive and require a full-time commitment. BRCC hopes to enroll a maximum of 15 students per year, beginning in the fall. The recommended program of study intersperses the five general education courses in the first two semesters; the first AAS graduates would most likely complete the degree in summer or fall, 2017.

### **4. Faculty, Resources & Budget**

BRCC has purchased most of the equipment needed for the Airframe portion of the degree program, including the paint booth and welding machines. One Airframe faculty member will need to be hired. There will be close to \$200K in facility renovation costs at the Hooper Road site to close the back portion of the building, install HVAC, electrical and plumbing, and ventilation for the welding and paint booth portions of the facility. After completing the modifications this spring, BRCC will be able to seek FAA approval for the Airframe component, hoping to be on the fast track with those final approvals so that full implementation may begin in Fall/2016.

The Hooper Road site will house the College's PTEC and AMT programs. If there is enough demand among students in the combined programs, general education courses will be offered on site; otherwise, degree seekers will travel to the midcity campus for their general education coursework, as the PTEC students are currently doing. It is expected that enrollments will cover the costs of the program.

### **5. Accreditation**

Upon BoR approval, BRCC will begin notifications, seeking standard USDoE approvals for Title IV funding and VA authorization. The College has been designing the courses and curriculum with close attention to FAA certification requirements. The Powerplant component has already been approved, as have all of the individual courses; it is expected that approval of the Airframe component should be readily forthcoming.

## **STAFF ANALYSIS**

BRCC is preparing to implement a comprehensive aviation maintenance technology program, incorporating two previously approved CTS offerings into an Associate of Applied Science. After a rough beginning, the aviation maintenance training suite is ready for full implementation, and with the addition of five General Education courses, students could earn an associate degree to complement their FAA certifications as aircraft mechanics. The program will help to meet projected demand for well-trained employees through a quality public postsecondary education program.

## **STAFF RECOMMENDATION**

***The staff recommends that the Academic and Student Affairs Committee recommend conditional approval for the Associate of Applied Science in Aviation Maintenance Technology (CIP 47.0607) at Baton Rouge Community College. By June 1, 2017, the institution will provide an update on enrollment and completion.***

**AGENDA ITEM III A 2**  
**PROPOSED NEW ACADEMIC PROGRAM**  
**NORTHWESTERN STATE UNIVERSITY**  
**POST-BACCALAUREATE CERTIFICATE in PROJECT MANAGEMENT**

**BACKGROUND INFORMATION**

Northwestern State University (NSU) is seeking Board of Regents' approval to offer a Post-Baccalaureate Certificate (PBC) in Project Management. The proposal was approved by the UL Board of Supervisors at their meeting in August 2015.

**STAFF SUMMARY**

**1. Description & Need**

The proposed PBC in Project Management focuses on effective decision-making in technical, manufacturing and service-providing industries. The certificate program will allow a student with a baccalaureate degree in any discipline to gain pertinent knowledge to apply project management techniques and principles to products, processes, or services in an industrial environment, thereby enabling the individual to work as a project manager or supervisor. The curriculum, composed of 18 credit hours, includes four specific courses (Technical Project Management; Elements of Occupational Supervision; Engineering Economics; and Office Productivity Software I) and two elective courses (Production and Inventory Control; Business Law; Quality Control; etc.). It will be delivered in a hybrid format: online and face-to-face.

NSU's School of Business and Technology has been working with various manufacturing industries in northwest and central Louisiana for several years. The institution also has close ties with the Manufacturing Managers Association of Central Louisiana. This organization and NSU alumni working in various technical, manufacturing and service-providing industries have indicated the need for individuals with baccalaureate degrees to have a pathway to advance their careers within their work environment. Demand for highly skilled workers knowledgeable in maintaining and improving quality in order to fill project management related skilled personnel positions, controller and other supervisory positions in the industries previously noted is also substantiated by data provided by the Louisiana Workforce Commission. The proposed PBC provides coursework in maintaining and improving quality; no other public university in Louisiana has a program offering like the one proposed by Northwestern.

**2. Students**

The proposed PBC will be attractive to individuals from across the state and region who wish to advance in their careers within the organization. Intensive targeted marketing will be directed to business and industry. Recruiting efforts will be widespread and personalized to attract a large pool of applicants. The University anticipates an initial enrollment of 15 students with that number increasing to 30 by Year Five.

**3. Faculty, Resources & Administration**

The Department of Engineering Technology within the College of Business and Social Sciences will deliver and provide oversight of the proposed PBC. Implementation of the proposed program would have no impact on the administrative structure of the institution. All courses required to attain the certificate are currently being taught at Northwestern and will continue to be provided by existing faculty. No additional facilities, equipment, or library resources will be required.

**4. Budget**

No new additional resources will be required for implementation and sustainability of the proposed PBC in Project Management. The curriculum is composed of existing courses and sufficient faculty are in place to provide instructional support.

## **STAFF ANALYSIS**

The proposed PBC will provide students with coursework that will enable them to work as project managers or supervisors. This program will provide opportunities for advancement to current employees as well as a chance for other workers to gain entry to high-paying job markets. Northwestern will leverage existing courses and faculty to provide this unique educational opportunity that will assist in meeting industry needs.

## **STAFF RECOMMENDATION**

***The staff recommends that the Committee recommend approval of the Post-Baccalaureate Certificate in Project Management (52.0211) at Northwestern State University.***

**AGENDA ITEM III A 3**  
**PROPOSED NEW ACADEMIC PROGRAM**  
**NORTHWESTERN STATE UNIVERSITY**  
**POST-BACCALAUREATE CERTIFICATE in QUALITY CONTROL**

**BACKGROUND INFORMATION**

Northwestern State University (NSU) is seeking Board of Regents' approval to offer a Post-Baccalaureate Certificate (PBC) in Quality Control. The proposal was approved by the UL Board of Supervisors at their meeting in August 2015.

**STAFF SUMMARY**

**1. Description & Need**

The PBC in Quality Management proposed by Northwestern is designed to provide an opportunity for students with a baccalaureate degree in any discipline to expand their knowledge in quality control principles and practices. The 18 credit hour curriculum includes the following courses: Mathematics of Statistics or Basic Business Statistics; Quality Control; Engineering Economics; Elements of Occupational Supervision; and two electives from a specified course listing (e.g., Technical Project Management; Production and Inventory Control; Organization and Management; etc.). The proposed PBC will be delivered in a hybrid format with online and face-to-face course offerings.

The Louisiana Workforce Commission projects major growth in the Northwest Region in technical, manufacturing and service industries. Since each type of these industries strives to maintain and improve quality of their products, processes and services, individuals with knowledge and skills relevant to quality control systems management and technical standards are and will continue to be needed. The proposed certificate will provide individuals with the competencies necessary to fill a number of inspector, sampler, controller and supervisory positions in industries located in the region serviced by Northwestern as well as across the state. There is no other PBC offered by public institutions in Louisiana that focuses on providing the principle and technical skills necessary to maintain consistent production within an operation.

**2. Students**

Students who will be interested in the proposed PBC will have earned a baccalaureate degree and want to advance their career opportunities within their current organizations or wish to change the direction of their careers. It is anticipated that 15 students will enroll in Year One, with that number growing to 30 by Year Five.

**3. Faculty, Resources & Administration**

The Department of Engineering Technology within the College of Business and Social Sciences will deliver and provide oversight of the proposed PBC. Implementation of the certificate would have no impact on the administrative structure of the institution. Existing faculty will teach the courses required of the curriculum; all courses required to attain the certificate are currently being taught at Northwestern. No additional facilities, equipment, or library resources will be required.

**4. Budget**

The instructional needs for the proposed PBC will be met within the existing resources at Northwestern. All the courses required to attain the certificate are currently being taught and instructional support is in place. As a result the proposed PBC can be implemented at no cost to the institution.

### **STAFF ANALYSIS**

Northwestern has proposed the PBC in response to industry need for quality inspectors and related professions in the state. The education opportunity will provide an pathway that will broaden graduates' scope for career advancement in the area of quality control which is currently not available in the state. The proposed PBC can be offered at no cost to the institution since courses required of the curriculum are already offered.

### **STAFF RECOMMENDATION**

***The staff recommends that the Committee recommend approval of the Post-Baccalaureate Certificate in Quality Control (15.0702) at Northwestern State University.***

**AGENDA ITEM III A 4**  
**PROPOSED NEW ACADEMIC PROGRAM**  
**NORTHWESTERN STATE UNIVERSITY**  
**GRADUATE CERTIFICATE in WRITING for BUSINESS, INDUSTRY and**  
**TECHNOLOGY**

**BACKGROUND INFORMATION**

Northwestern State University (NSU) is seeking Board of Regents' approval to offer a Graduate Certificate (GC) in Writing for Business, Industry and Technology. The proposal was approved by the UL Board of Supervisors at their meeting in December 2015.

**STAFF SUMMARY**

**1. Description & Need**

Through the creation of a GC in Writing for Business, Industry and Technology, Northwestern seeks to better prepare students for careers where writing is an integral part of their profession. This proposed program will serve individuals employed in the fields of business, technology, government, non-profits, and other non-writing professions in which effective communication plays a major role. Employers repeatedly cite the need for better writing skills for the workforce; further studies conducted by the Society of Human Resource Professionals and other workforce organizations indicate that employee deficiencies in written and oral communication regularly hinder the growth of companies and industry. This proposed GC is designed to fill the communication gap described and will serve workers in technical fields who regularly communicate technical information to non-experts, including clients, business partners in other industries, and the general public.

While courses will be reviewed as needed to maintain currency in the field, the initial 18 credit hour curriculum requires two specific courses (Technical Writing; and Advanced Technical Writing and Editing) and the selection of four courses from the following list: Intercultural Communication; Computers and Composition; New Media; Writing for Business, Industry and Technology; and Grant Writing. To provide maximum flexibility to the working student, the proposed GC will be offered in an online format and can be completed within one year. Coursework required of the proposed GC is not only designed to provide current employees with the opportunity to expand their knowledge to better communicate, but it may also serve as an onramp to the existing Master of Art (MA) in English should the individual decide to pursue a graduate degree.

Currently there are two similar certificated offered within the State of Louisiana. The University of Louisiana at Lafayette (ULL) offers a 15 credit-hour GC in Professional Writing, and Louisiana Tech offers a 15 credit hour GC in Technical Writing and Communication. The proposed GC differs from others in that Northwestern's GC provides direct instruction integrating emerging technologies of communication (through New Media, Computers and Composition, and Occupational Technical Writing) as well as providing a greater emphasis upon rhetoric, composition, and cultural/intercultural communication.

**2. Students**

As previously indicated, working adults are the primary target for enrollment in the proposed GC. Recent graduates of English and communications related fields, recent graduates of other baccalaureate programs, and those with a baccalaureate who are already employed in technical/industrial fields will all be potential candidates for the certificate. NSU plans to recruit students directly from business and industry for this program and will expand marketing and recruiting efforts accordingly to ensure that potential students become aware of the program. An enrollment of seven students in Year One is anticipated, growing to 40 in Year Five.



### **3. Faculty, Resources & Administration**

The proposed GC will be offered through the Department of English, Foreign Languages and Cultural Studies. The Department currently offers an online MA in English as well as a GC in TESOL, and all graduate-level courses are already offered online. Current faculty members will meet instructional needs; no additional facilities, equipment or library resources will be required.

### **4. Budget**

There are no expected costs associated with the development and delivery of the proposed GC as appropriate faculty members are already in place and engaged in that work. Furthermore, all of the courses within the proposed curriculum are offered under the MA in English. Marketing and recruiting costs are the only expenses expected, projected at a cost of \$2500 per year.

## **STAFF ANALYSIS**

Northwestern has proposed a GC that will provide an online learning opportunity for students to develop the skills necessary to meet the growing need for technical writers nationally and within the state and region. The certificate program can be offered at minimal cost since existing faculty and courses associated with the MA in English will be utilized.

## **STAFF RECOMMENDATION**

***The staff recommends that the Committee recommend approval of the Graduate Certificate in Writing for Business, Industry and Technology (23.1101) at Northwestern State University.***

**AGENDA ITEM III B 1**  
**PROPOSED CONSOLIDATION of ACADEMIC PROGRAMS**  
**LSU HEALTH SCIENCES CENTER, NEW ORLEANS**  
**MN/NURSING ADMINISTRATION and MSN/NURSE EDUCATOR to**  
**MSN/NURSING**

**BACKGROUND INFORMATION**

The LSU Health Science Center in New Orleans (LSUHSC-NO) requests Board of Regents' approval to create a new Master of Science in Nursing (MSN) through the consolidation of the existing Masters degrees in Nursing Administration and Nurse Educator. The LSU Board of Supervisors approved the proposals in December 2015.

**STAFF SUMMARY**

**Description**

The proposed consolidation will incorporate a shared core of six courses and provide students an opportunity to differentiate through concentrations into either an administrative leadership program or a nurse educator program in an acute or primary care setting. The new curriculum is consistent with national changes in nursing role specialization, whereby the mid-level nursing manager/leader is now filled by the Master's level *Clinical Nurse Leader*, and the higher level nurse executive role is assumed by the doctoral-prepared *Executive Nurse Leader*.

The consolidation will permit better utilization of nursing faculty by incorporating a 19-credit core into the combined program. The new degree ranges from 37 credit hours in the Clinical Nurse Leader concentration to 40 credit hours for the Nurse Educator concentration, with both leading to separate certifications. With the common core, students will have the option to complete the dual concentration degree with 58 credit hours.

The existing nursing degrees are strong programs, averaging 9 completers over the last three years. Though the LSUHSC-NO concurrently offers a BSN-to-DNP path, the new MSN remain attractive to nurses who are not immediately interested in pursuing the higher degree. Current students will have an opportunity to select one of the two paths at the master's level.

**STAFF ANALYSIS**

The proposed consolidation and its corresponding curriculum revisions will make better use of faculty resources and continue the availability of master's level study in nursing at LSUHSC-NO. There will be no additional costs associated with the consolidation.

**STAFF RECOMMENDATION**

***The staff recommends that the Academic and Student Affairs Committee recommend approval of the new MSN in Nursing (CIP 51.3801) and corresponding termination of the MN/Nursing Administration (CIP 51.3802) and MSN/Nurse Educator (51.3817) at the LSU Health Sciences Center in New Orleans.***

**AGENDA ITEM IV A 1**  
**ROUTINE ACADEMIC REQUESTS**  
 Staff Approvals

Institution	Request
BRCC	Request to offer 100% of courses in the following programs via distance learning technologies as an option for students pursuing the credential, designating the programs as "Online" delivery: CTS/Accounting Technology (52.0302); CTS/Customer Services (52.0411); Certificate of General Studies (24.0102) – <b><u>approved</u></b> .
BRCC	Request to offer at least 50% of courses in the following programs via distance learning technologies as an option for students enrolled, designating the programs as "Hybrid" delivery: AAS/Entertainment Technologies (50.0602); AS/Computer Science (11.071); AS/Pre-Engineering (14.0101); ASLT/Louisiana Transfer, Biological Sciences Concentration (24.0199); AS/Teaching, Grades 1-5 (13.0101); CTS/Computer Network Engineer (11.0901) – <b><u>approved</u></b> .
UNO	Request to merge the Departments of Anthropology and Sociology; degree programs offered in the aforementioned departments will not be substantially affected by the merger – <b><u>approved</u></b> .
UNO	Request to offer the existing Master of Science in Engineering Management (15.1501) 100% online as an option for students enrolled in the program – <b><u>approved</u></b> .

## AGENDA ITEM IV A 2

### PROGRESS REPORTS for CONDITIONALLY APPROVED ACADEMIC PROGRAMS & RESEARCH UNITS

Initial Approval	Institution	Staff Analysis	Staff Recommendation for Board Action
08.2012	<p>Delgado Community College  <b>AAS in Polysomnographic Technology (51.9999)</b></p> <p>The program was granted conditional approval in August 2012 with a request for annual updates until otherwise indicated. Progress reports have been provided as requested with the last report received and accepted in October 2014. At that time a subsequent report was requested by October 1, 2015.</p>	<p>The 2015 progress report was received by staff in early December. Enrollment in the program was reported as follows: 1<sup>st</sup> cohort: 7; 2<sup>nd</sup> cohort: 6; and 3<sup>rd</sup> cohort: 10. It is important to note that this is a limited enrollment program with a cap of 20 set for an entering class. The program completed the first set of graduate (5) in May 2015 and anticipates eight (8) completers in May 2016. Specialized programmatic accreditation was achieved in September 2014.</p>	<p>Receive and accept the 2015 progress report. <u>No further reporting is necessary</u> due to program stabilization and the awarding of specialized accreditation.</p>
05.2012	<p>Nicholls State University  <b>MSN in Nursing – inclusion in ICMSN (51.3801)</b></p> <p>Conditional approval was granted to the program in May 2012 with a progress report requested by September 30, 2013. The report was provided as requested, as was a second report in February 2015. A subsequent report was requested by January 1, 2016.</p>	<p>The 2015 progress report was received by staff in early December. Enrollment data for the four concentrations was provided for SP15 and FL15. In total the MSN admitted 18 students in SP15 and 16 students for FL15. The program completed 9 students in AY 2014-15.</p>	<p>Receive and accept the 2015 progress report. <u>No further reporting is necessary</u> due to program stabilization.</p>
09.2011	<p>Northshore Technical Community College  <b>AAS in Culinary Arts &amp; Occupations (12.0503)</b></p> <p>Conditional approval was granted to the program in September 2011 with a progress report requested by October 2012. The 2012 report was submitted as requested and the campus has provided an update each year, with the last one received and accepted in October 2014. A subsequent report was requested by October 1, 2015.</p>	<p>The 2015 progress report was received by staff in early December. An update on staffing was provided as was information relevant to MOU agreements solidified with local high schools. The campus reported that currently there are 8 students enrolled in the AAS program. For AY14-15 the program awarded one AAS, six CTSS, and two TDs.</p>	<p>Receive and accept the 2015 progress report. A subsequent report is requested by October 1, 2016.</p>
08.2012	<p>Southern University and A&amp;M College  <b>BIS (30.9999)</b></p> <p>The program was granted conditional approval in August 2012 with a progress report due in October 2013. The 2013 report was submitted as requested along with reports provided in October 2014 and February 2015. An update on curriculum changes plus a progress report with degree audits was requested by October 1, 2015.</p>	<p>The most recent progress report was received by staff in late November. An update on changes made to the curriculum was provided as were degree audits for students that were awarded the degree in fall 2014, spring 2015 and summer 2015. Currently there are approximately 100 active students enrolled in the program and 25 BIS candidates for fall 2015 commencement.</p>	<p>Receive and accept the progress report. <u>No further reporting is necessary</u> due to program stabilization.</p>

05.2012	<p>Southern University at Shreveport  <b>CTS in Sterile Processing Technician (51.1012)</b></p> <p>The program was granted conditional approval in May 2012 with a request for an update which was provided in December 2013. The campus provided a second update in September 2014; at that time a subsequent report was requested by December 1, 2015.</p>	<p>The 2015 progress report was received by staff in late November. It was reported that nine students were enrolled for fall 2015. The program awarded two certificates in fall 2015 and expects eight completers for spring 2016.</p>	<p>Receive and accept the 2015 progress report. A subsequent report is requested by December 1, 2016.</p>
12.2013	<p>University of Louisiana at Lafayette  <b>MS in Systems Technology (15.0503)</b></p> <p>The program was granted conditional approval in December 2013 with a progress report due in January 2015. The campus provided the report, at which time a subsequent report by January 1, 2016 was requested.</p>	<p>The progress report was received by staff in early December. Enrollment in the program has grown from 9 in fall 2014 to 17 in fall 2015; the majority of students are pursuing the degree on a part-time basis. The first set of completers (2) is expected in spring 2016. An overview of recruiting efforts was provided as was information regarding new faculty hires.</p>	<p>Receive and accept the 2015 progress report. A subsequent report is requested by January 1, 2017.</p>
10.2012	<p>University of Louisiana at Monroe  <b>MOT in Occupational Therapy (51.2306)</b></p> <p>Conditional approval was granted to the program in October 2012 with annual reporting requested until specialized accreditation was achieved. The first progress report was received and accepted in February 2015 at which time a subsequent report was requested by November 1, 2015.</p>	<p>The 2015 progress report was received by staff in late December. The following information regarding enrollment was provided: 1<sup>st</sup> Cohort (Fall 2013) – 27 students accepted into the program with 25 completing the degree in December 2015; 2<sup>nd</sup> Cohort (Fall 2014) – 30 students accepted with 25 enrolling, and all are on track to complete the degree in December 2016; and 3<sup>rd</sup> Cohort (Fall 2015) – 30 students accepted into the program with all choosing to accept and successfully progressing to the second semester. The Accreditation Council for Occupational Therapy Education approved the ULM MOT program for full accreditation in April 2015 through the 2021-2022 academic year.</p>	<p>Receive and accept the progress report. <u>No further reporting is necessary</u> due to program stabilization and accreditation.</p>

**AGENDA ITEM IV A 3**  
**LETTERS of INTENT/PROPOSALS in the QUEUE**  
**Forwarded to BoR by Management Boards**

REQUEST	CAMPUS	PROGRAM	RECV'D	STATUS
<b>Letters of Intent</b>	LSU	BA - Screen Arts	05.19.15	05.28.15 distributed to CAOs for input with responses received by 06.26.15. 06.29.15 questions sent to campus. 07.14.15 campus informed staff a response to questions would be forthcoming. 11.10.15 Campus reaffirmed commitment to the Lol with submission of response to be submitted soon.
	NSU	MS – Industrial Management	06.30.15	Staff met with campus representatives (12.10.15) and was informed that program would not be pursued.
	NSU	EdD – Adult Learning and Leadership	08.31.15	09.01.15 distributed to CAOs for review with input received by 09.25.15. Questions/issues submitted to campus 10.08.15. Revised Lol received (11.11.15) – circulated to CAOs for a second time due to refocus of proposed program; feedback requested by 01.08.16.
	ULL	MS – Environmental Resource Science	08.31.15	09.01.15 distributed to CAOs for review with input received by 09.25.15. Questions submitted to campus 10.01.15; awaiting response.
	LSUA	BS – Chemistry	09.30.15	10.01.15 circulated to CAOs for review with input received by 11.02.15. Questions sent to campus 12.01.15; awaiting response.
	NSU	BS - Applied & Environmental Microbiology	10.29.15	10.30.15 circulated to CAOs with input received by 11.25.15. Questions shared with campus 12.10.15; awaiting response.
	Nicholls	BS - Criminal Justice (completer degree)	10.29.15	10.30.15 – preliminary questions to campus: Lol will circulate after additional info is recv'd.
	NSU	BS – Environmental Chemistry	12.14.15	12.17.15 circulated to CAOs with input requested by 01.19.16.
	Nicholls	BS – Computing Technologies	12.14.15	12.17.15 circulated to CAOs with input requested by 01.19.16.
<b>Program Proposals</b>	SUSLA	AAS – Process Technology	10.12.14	12.02.15 campus informed Lol would be pulled from the queue due to concerns raised by LCA and lapse of time without response.
	BRCC	AAS - Midwifery	07.31.15	Under staff review: cost, licensure, accreditation.
	FTCC	AAS - Paralegal Studies	12.14.15	12.22.15 questions to campus (need, accreditation, cost); awaiting response.
	Nicholls	GC – Dietetic Internship	12.14.15	12.27.15 questions sent to campus; awaiting response.