

POTENTIAL TIMELINES FOR BIRTH TO KINDERGARTEN APPROVAL OF NEW DEGREES (3.26.15)

Tasks		Persons Responsible	Dates
ORGANIZATIONAL STRUCTURE			
1. BESE approve Birth to Kindergarten certification and Early Childhood Ancillary Certificates for Notice of Intent.		BESE	1.13.15 – 1.14.15
2. BoR staff identifies members for Statewide Program Development Committee to develop Birth to Kindergarten Letter of Intent and Proposals		BoR Staff	1.15.15 – 2.18.15
3. BoR staff develops draft Letter of Intent based upon Birth to Kindergarten input during the last three years.		BoR Staff	2.11.15 – 2.18.15
4. Birth to Kindergarten Statewide Program Development Committee meets for the first time to provide input into draft Letter of Intent and develop timelines for tasks.		Statewide Committee	2.19.15 (1:00 – 2:30)
5. Birth to Kindergarten Statewide Program Development Committee meets for the second time.		Statewide Committee	3.17.15 (1:00 – 2:20)
6. Birth to Kindergarten Statewide Program Development Committee meets for the third time.		Statewide Committee	4.27.15 (1:00 - 2:20)
7. Birth to Kindergarten Statewide Program Development Committee meets for the fourth time.		Statewide Committee	5.20.15 (1:00 – 2:20)
LETTER OF INTENT			
8. BoR staff revises draft Letter of Intent based upon Statewide Committee input and sends to two-year colleges, four-year colleges, university systems, and LDOE for input.		BoR Staff	2.23.15 – 3.16.15
9. BoR staff revises Letter of Intent based upon input and sends revised draft to Statewide Committee, two-year colleges, four-year colleges, university systems, and LDOE and obtains final input for submission of Letter of Intent to the BoR.		BoR Staff	3.18.15 – 3.30.15
10. BoR staff revises Letter of Intent based upon final input and places Letter of Intent on agenda for BoR approval.		BoR Staff	3.31.15 – 4.6.15
11. BoR reviews Letter of Intent for approval.		BoR	4.22.15
DEVELOPMENT OF SECTIONS OF PROPOSAL FOR BOARD OF REGENTS			
12.	Statewide committee finalizes the development of the first three courses.		
12.1	Cluster Group 1 completes the first draft of the first three courses and sends copies to Statewide committee members.	Cluster Group 1	3.17.14-4.23.15
12.2	Statewide committee reviews the drafts for the first 3 courses and provides feedback to Cluster Group 1.	Statewide Committee	4.23.15 – 4.27.15
12.3	Cluster Group 1 uses feedback to make final changes to the first 3 courses and sends final copies to Statewide committee members.	Cluster Group 1	4.28.15 – 5.15.15
12.4	Statewide committee reviews revised syllabi and make final changes to syllabi.	Statewide Committee	5.15.15 – 5.20.15
13.	Statewide committee identifies General Education courses.		
13.1	Cluster Group 2 reviews the General Education courses and recommends needed changes to Statewide committee members.	Cluster Group 2	3.17.14-4.23.15

	13.2	Statewide committee reviews the recommendations of Cluster Group 2 and identifies required courses.	Statewide Committee	4.23.15 – 4.27.15
14.		Statewide committee develops specific sections of BoR proposals based upon recommendations of previous Birth to Kindergarten work groups.		
	14.1	Cluster Group 7 completes the first draft of the BoR proposal and sends copies to Statewide committee members.	Cluster Group 7	3.17.14-4.23.15
	14.2	Statewide committee reviews the draft for the BoR proposal and provides feedback to Cluster Group 7.	Statewide Committee	4.23.15 – 4.27.15
	14.3	Cluster Group 7 uses feedback to make final changes to the draft BoR proposal and sends final draft copy to Statewide committee members.	Cluster Group 7	4.28.15 – 5.15.15
	14.4	Statewide committee reviews changes to draft BoR proposal and make final changes to proposal.	Statewide Committee	5.15.15 – 5.20.15
15.		Cluster Groups 3, 4, 5, and 6 develop narrative descriptions of the remaining birth to kindergarten courses.		
	15.1	Cluster Group 3, 4, 5, and 6 examines standards (e.g., CDA, NAYEC, Louisiana teacher and student standards, etc.) and begin to identify standards that will be addressed in Cluster Group courses and progression in which depth of knowledge will be deepened as candidates move from the CDA to the associate degree to the baccalaureate degree and sends recommendations to the Statewide committee members. Groups also identify how courses should be structured for junior and senior years.	Cluster Groups 3, 4, 5, and 6	3.17.14-4.23.15
	15.2	Statewide committee reviews the recommendations and provides feedback.	Statewide Committee	4.23.15 – 4.27.15
	15.3	Cluster Groups 3, 4, 5, and 6 uses feedback to make changes and develops draft syllabi for the assigned courses.	Cluster Group 7	4.28.15 – 5.15.15
	15.4	Statewide committee reviews the drafts and determines next steps.	Statewide Committee	5.15.15 – 5.20.15
13.		Campuses develop sections of the BoR proposal that are campus specific.	Campuses	To be Determined
DEVELOPMENT OF SECTIONS OF PROPOSAL FOR LDOE & BESE				
14.		LDOE provides statewide committee with information to develop sections of the proposal for BESE approval.	LDOE	To be Determined
15.		State committee develops sections of proposal to address LDOE and BESE requirements.	Statewide Committee	To be Determined
CAMPUS AND SYSTEM APPROVAL				
16.		Campuses obtain campus approval to offer the first three courses during fall 2015 and spring 2016 on a pilot basis before approval of the statewide curriculum.	Campuses	To be Determined
17.		Campuses approve submission of the one proposal to university systems to use the statewide curriculum to offer certificates/degrees.	Campuses	To be Determined
18.		University systems approve submission of the one proposal to BoR for campuses to use the statewide curriculum to offer certificates/degrees.	University Systems	To be Determined

REVIEW OF PROPOSALS		
19. LDOE, BoR, and campus identify and use a process for interested campuses to obtain approval to offer one or more of the first three courses during fall 2015 before the full proposal is reviewed and approved by the BoR and BESE.	LDOE	To be Determined
20. BOR and LDOE review the one statewide proposal for courses and degrees to ensure that it meets all state and national requirements.	BoR & LDOE	9.1.15 – 9.4.15.
21. Statewide Committee addresses any concerns identified by the BoR and LDOE and proposed programs submitted to BESE & BoR for approval.	Statewide Committee	9.7.15 – 9.11.15
FINAL APPROVAL		
22. BESE determines approval of the proposal to offer the first three courses for an Ancillary Certificate.	BESE	To be Determined
23. BESE determines approval of the interested colleges to use the statewide curriculum for teachers to Ancillary Certificates and Birth to Kindergarten teaching licenses.	BESE	10.13.14 – 10.14.15
24. BOR determines approval of the programs to offer degrees.	BoR	10.21.15 – 10.22.15
IMPLEMENTATION		
25. Campuses offer first three courses.	Campuses	Fall 2015/Spring 2016
26. Campuses offer new certificates and degrees.	Campuses	Spring/Fall 2016
INTEGRATED BIRTH TO KINDERGARTEN AND EARLY INTERVENTION PROGRAM		
27. Form a workgroup to develop an areas of certification that will allow candidates to complete a program that will allow them to be certified in both Birth to Kindergarten and Early Intervention.	Statewide Committee	Fall 2016