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## **PLANNING, RESEARCH AND PERFORMANCE COMMITTEE MEETING**

**Wednesday, August 27, 2014**  
**10:45 a.m.**

**Louisiana Purchase Room • Claiborne Building • Baton Rouge, Louisiana**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
  - A. R.S. 17:1808 (Licensure)
    1. Initial Licenses
      - a. Arkansas Tech University
      - b. Bellevue University
      - c. Duquesne University
      - d. Rutgers University
    2. License Renewals
      - a. Remington College
      - b. University of Southern California
  - B. Proprietary Schools Advisory Commission
    1. Initial Licenses
      - a. Advance Nursing Training, LLC
      - b. Digital Media Institute at Intertech
    2. License Renewals
    3. Notice of Intent to Amend Proprietary Schools Rules and Regulations
- IV. Proprietary Schools Advisory Commission
  - A. Divine Touch Healthcare Training, LLC
- V. GRAD Act
  - A. Additional GRAD Act Targeted Measures for Law Centers
  - B. GRAD Act Remediation Plans
- VI. State Authorization Reciprocity Agreement (SARA)
  - A. Louisiana Application

Planning, Research and Performance Committee  
August 27, 2014  
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VII. Master Plan

A. Third Annual Review of Master Plan for Public Postsecondary Education in Louisiana: 2011

VIII. Other Business

IX. Adjournment

**Committee Members: Joseph Wiley, Chair; Joel Dupré, Vice Chair; Mark Abraham, Pamela Egan, Joseph Farr, William Fenstermaker, Robert Levy, Richard Lipsey, Roy Martin III.**

## **Agenda Item III.A.1.a.**

### **Arkansas Tech University Russellville, Arkansas**

#### BACKGROUND

Arkansas Tech University (ATU) is not incorporated in the State of Louisiana. The institution is a publically-supported regional university of approximately 11,000 students. ATU traces its beginnings to 1909 when it was created by the Arkansas General Assembly. It awarded high school diplomas through the 1920s, added associate degrees in 1927, baccalaureates in 1948 and graduate degrees in 1976. The institution merged with Arkansas Valley Technical Institute in Ozark in 2003 and is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

#### ACADEMIC PROGRAM

ATU is proposing to make available to Louisiana residents online bachelors programs in nursing (RN to BSN), professional studies, and emergency management and administration, master's degrees in college student personnel, emergency management and homeland security, health informatics, ESL, and educational leadership and a specialist program in educational leadership. Typically, the online nature of the delivery system would not require licensure. However, since a number of the education and health-related programs require clinical experiences, licensure is necessary.

#### FACULTY

ATU employs 32 faculty in support of its online programs available to Louisiana residents. Twenty-one of the faculty are employed full-time and fifteen are trained at the doctoral level.

#### FACILITIES

Since ATU operates its programs online with administrative and academic support in Russellville, Arkansas, there are no out-of-state physical facilities in Louisiana. Students will complete clinical experiences at various locations within the state.

#### STAFF RECOMMENDATION

Given the credentials of its faculty, the institution's and academic programs' accreditation, and the general oversight by the home campus, the senior staff recommends that the Board of Regents issue an initial operating license to Arkansas Tech University, located in Russellville, Arkansas.

## **Agenda Item III.A.1.b.**

### **Bellevue University Bellevue, Nebraska**

#### **BACKGROUND**

Bellevue University (Bellevue) is not incorporated in the State of Louisiana. The private non-profit institution was founded in 1966 as Bellevue College and became Bellevue University in 1994. Today, Bellevue serves approximately 10,000 students at ten locations in three states and everywhere online. Bellevue is headquartered in Bellevue, Nebraska and is accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

#### **ACADEMIC PROGRAM**

Bellevue proposes to offer thirteen online bachelors programs and nine online masters programs, primarily in business-oriented areas. Typically, the online nature of the delivery system would not require licensure. However, since some of these programs require clinical experiences, licensure is necessary.

#### **FACULTY**

Bellevue employs 374 faculty to support its online programs available to Louisiana residents, 72 on a full-time basis. Ninety-nine of the faculty are trained at the doctoral level from accredited institutions, while the balance are trained at the masters level.

#### **FACILITIES**

Since Bellevue operates its programs online with administrative and academic support in Bellevue, Nebraska, there are no out-of-state physical facilities in Louisiana. Students will complete clinical experiences at various locations within the state.

#### **STAFF RECOMMENDATION**

Given the credentials of its faculty, the college's and programs' accreditation, and the general oversight by the home campus, the senior staff recommends that the Board of Regents issue an initial operating license to Bellevue University, located in Bellevue, Nebraska.

## **Agenda Item III.A.1.c.**

### **Duquesne University Pittsburgh, Pennsylvania**

#### **BACKGROUND**

Duquesne University (DU) is not incorporated in the State of Louisiana. The university was founded in 1878 as Pittsburgh Catholic College by a group of Catholic missionaries, also known as the Spiritans, to serve the city's poor immigrants. The university received its current name in 1911 and today, DU is comprised of ten schools of study serving more than 10,000 students. The university is headquartered in Pittsburgh, Pennsylvania and is accredited by the Middle States Commission on Higher Education.

#### **ACADEMIC PROGRAM**

DU proposes to offer bachelors, master's and doctorate programs in nursing, bachelors programs in business-related areas, a master's program in leadership, and a master's program in instructional technology to Louisiana residents. Typically, the online nature of the delivery system would not require licensure. However, since some of these programs require clinical experiences, licensure is necessary.

#### **FACULTY**

DU employs 27 faculty to support its online programs available to Louisiana residents, twenty-one on a full-time basis. Twenty-five of the faculty are trained at the doctoral level from accredited institutions, while the remaining two are trained at the master's level.

#### **FACILITIES**

Since the programs are offered online, there is no need for physical facilities in Louisiana. Students complete clinical experiences at various locations in Louisiana.

#### **STAFF RECOMMENDATION**

Given the credentials of its faculty, the college's and programs' accreditation, and the general oversight by the home campus, the senior staff recommends that the Board of Regents issue an initial operating license to Duquesne University, located in Pittsburgh, Pennsylvania.

## **Agenda Item III.A.1.d.**

### **Rutgers University New Brunswick, New Jersey**

#### BACKGROUND

Rutgers University (Rutgers) is not incorporated in the State of Louisiana. The institution is a publically-supported research university of approximately 65,000 students in approximately 300 degree programs. Rutgers was chartered in 1766 as all-male Queen's College and renamed in 1825 in honor of Revolutionary War veteran Colonel Henry Rutgers. Rutgers is accredited by the Middle States Commission on Higher Education.

#### ACADEMIC PROGRAM

Rutgers is proposing to make available to Louisiana residents online masters programs in library and information science, biomedical engineering, chemical engineering, learning cognition and development, adult education, music education, teaching Spanish, and social work. Typically, the online nature of the delivery system would not require licensure. However, since the social work program requires clinical experiences, licensure is necessary.

#### FACULTY

Rutgers employs seventeen faculty in support of its online social work program, twelve of which are employed full-time and eleven trained at the doctoral level.

#### FACILITIES

Since Rutgers operates its program online with administrative and academic support in New Brunswick, New Jersey, there are no physical facilities in Louisiana. Students will complete clinical experiences at various locations within Louisiana.

#### STAFF RECOMMENDATION

Given the credentials of its faculty, the institution's and academic programs' accreditation, and the general oversight by the home campus, the senior staff recommends that the Board of Regents issue an initial operating license to Rutgers University, located in New Brunswick, New Jersey.

## **Agenda Item III.A.2.a.**

### **Remington College - Lafayette Lafayette, Louisiana**

#### **BACKGROUND**

Remington College was incorporated as a not-for-profit institution in the State of Oklahoma in 1991 and first registered with the Board of Regents in 1993 as Education America - Remington College. The institution is now headquartered in Little Rock, Arkansas, wholly owned by Education America and was initially licensed by the Board of Regents as Remington College - Lafayette in 1994. The college offers diploma and associate of science degree programs. Remington College is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC).

#### **ACADEMIC PROGRAM**

Remington College - Lafayette provides classroom lecture and laboratory instruction. The college offers associate degree programs in Business Administration, Computer and Network Administration, Criminal Justice and Process Technology and diploma programs in Medical Assisting, Medical Insurance Billing and Coding, Electronic Technology, Pharmacy Technician, and Cosmetology.

#### **FACULTY AND STUDENTS**

The institution currently employs 30 faculty, 16 of whom are employed full-time. Fifteen of the faculty are trained at the graduate level. In fall, 2013, the college enrolled 37 students in its associate degree programs, with 225 students enrolled in its diploma programs.

#### **FACILITIES**

Remington College - Lafayette leases two buildings in Lafayette with a total area of approximately 36,000 square feet. The facility contains classrooms, administrative offices, and a library. The facility also contains several well-equipped computer laboratories.

#### **STAFF RECOMMENDATION**

Given the credentials of its faculty, the college's recognized campus accreditation, and the general oversight of the programs by campus faculty and administrators, the senior staff recommends that the Board of Regents renew the operating license of Remington College - Lafayette, located in Lafayette, Louisiana.

## **Agenda Item III.A.2.b.**

### **University of Southern California Los Angeles, California**

#### BACKGROUND

The University of Southern California (USC) is not incorporated in the State of Louisiana. The institution is a comprehensive research university in the state of California and was first licensed by the Board of Regents in 2012. USC is an independent institution and is accredited by the Western Association of Schools and Colleges.

#### ACADEMIC PROGRAM

USC offers a wide variety of undergraduate and graduate programs as would be expected at a major research university. The university is making available to Louisiana residents the following online programs: M.A. in teaching, M.Ed. in teacher leadership and school leadership, D.Ed. in organizational change and leadership, a special education credential and a gifted education certificate. Since each of these programs require clinical/internship experiences, licensure is necessary.

#### FACULTY

USC employs 90 faculty to support the online programs available to Louisiana residents, 29 on a full-time basis. Of the 90 faculty, 81 are trained at the doctoral level.

#### FACILITIES

Since USC operates programs online with administrative and academic support in Los Angeles, California, there are no out-of-state physical facilities in Louisiana. Depending on the program, students complete clinical/internship experiences at various locations in Louisiana.

#### STAFF RECOMMENDATION

Given the credentials of its faculty, the college's and academic programs' accreditation, the limited scope of the offerings, and the general oversight by the home campus, the senior staff recommends that the Board of Regents accept the application for licensure renewal from the University of Southern California, located in Los Angeles, California.

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**Agenda Item III.B.**

**Minutes**

**Board of Regents' Proprietary Schools Advisory Commission**

**July 8, 2014**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met on Tuesday, July 8, 2014, at 10:48 a.m. in Room 1-190 of the Claiborne Building, Baton Rouge.

Vice-Chair Bender called the meeting to order and the roll was called.

**Commission Members Present**

Melanie Amrhein  
Ralph Bender, Vice-Chair  
Richard D'Aquin  
James Dorris  
Raymond Lalonde

**Staff Members Present**

Nancy Beall  
Chandra Cheatham  
Kristi Kron  
Carol Marabella  
Larry Tremblay

**Commission Members Absent**

Tina Begnaud  
James Fontenot  
Keith Jones, Chair  
Gloria Simmons

**Guests Present**

(See Appendix A.)

The first item of business was approval of the minutes from its meeting of May 13, 2014.

**On motion of Mr. Lalonde, seconded by Mr. Dorris, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the May 13, 2014 Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was two initial license applications, the first from Advance Nursing Training, LLC, located in New Orleans, Louisiana, and represented by the school's owner, Ms. Melanie McCrary. Ms. Kron reviewed the materials for the Commission, informing it that this institution would be offering one program of study, Certified Nursing Assistant, which is a three week, 80.0 clock hour program (inclusive of both classroom and clinical experience). The program has received the required approval from the Department of Health and Hospitals, Health Standards Section. Advance Nursing Training, LLC, had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the owner's professional progression from Certified Nursing Assistant to Registered Nurse, the owner's prior teaching experience, the rationale for offering a three week program, the owner's financial projections relative to tuition costs and operational expenditures, duties of a CNA, and industry needs for long-term care provided by CNAs,

**On motion of Mr. Lalonde, seconded by Ms. Amrhein, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Advance Nursing Training, LLC, located in New Orleans, Louisiana.**

The second initial license application considered by the Commission was from Digital Media Institute at InterTech, located in Shreveport, Louisiana, and represented by the school's Executive Director, Mr. John Miralles. Ms. Cheatham reviewed the materials for the Commission,

informing them that the institution would be offering one program of study, Animation, Visual Effects, & Interactive Content, which is a 1,030.0 clock hour program that is designed to be completed in one year. Digital Media Institute at InterTech had met all the legal and administrative requirements to be approved for an initial license.

Following further discussion regarding the relationship between the school and the parent company, the digital media industry's potential growth and economic impact to the state, marketing strategies for recruitment, the availability of school-sponsored financial assistance to qualified students, the prerequisites for enrollment into the program, and the comparisons between the proposed program and similar degree-granting programs,

**On motion of Ms. Amrhein, seconded by Mr. Lalonde, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents approve an initial operating license for Digital Media Institute at InterTech, located in Shreveport, Louisiana.**

The next agenda item considered by the Commission was operating license renewals. Ms. Marabella informed the Commission members that there were twenty-two (22) schools seeking renewal. These schools scheduled for renewal were in complete compliance, having met all the legal and administrative requirements to be re-licensed.

Following further discussion,

**On motion of Mr. Dorris, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents renew the licenses of the following proprietary schools (initial license date in parentheses):**

**Advance Healthcare Institute, LLC (05/26/11)**  
**BAR/BRI (Baton Rouge) (05/23/12)**  
**BAR/BRI (New Orleans) (05/23/12)**  
**Blue Cliff College--Alexandria (05/25/06)**  
**Cameron College (06/29/83)**  
**Central Louisiana Medical Academy (06/24/99)**  
**D.D.C. School for Dental Assisting, LLC (05/22/13)**  
**Delta College of Arts & Technology (06/25/92)**  
**Dental Careers Institute, LLC (05/26/11)**  
**Diesel Driving Academy (Baton Rouge) (06/25/87)**  
**Eastern College of Health Vocations--Shreveport (05/27/04 )**  
**God's Way--Project Excel, Inc. (05/26/11 )**  
**Lincoln College (formerly Nashville Auto-Diesel College) (05/22/03)**  
**Louisiana Institute of Massage Therapy (05/22/13)**  
**Oak Park School of Dental Assisting (05/28/09)**  
**Ouachita Truck Driving Academy, LLC (05/22/03)**  
**Remington College (Baton Rouge Campus) (05/26/11)**  
**Remington College (Lafayette Campus) (05/26/11)**  
**Remington College (Shreveport Campus) (05/26/11)**  
**Southern Medical Corporation School of Ultrasound (06/26/97)**  
**Virginia College (05/27/10)**  
**Virginia College (Shreveport) (05/26/11)**

Ms. Marabella informed the Commission that there was one institution that failed to renew its license--Divine Touch Healthcare Training, LLC (05/22/13). The required documents and fees were not submitted to the office by the school's license expiration date of May 22, 2014. Ms. Marabella reviewed for the Commission the specific sections within the Louisiana Proprietary Schools Law and the Louisiana Administrative Code that support the expiration of the school's license.

The school's owner, Ms. Tamara White, requested to come before the Commission for reconsideration of license renewal . She and Mr. Derrick Shepherd, advocate on her behalf, gave a presentation to the Commission questioning the requirement to file an initial application in lieu of filing a renewal application with the delinquent fee.

Following further discussion,

**On motion of Ms. Amrhein, seconded by Mr. D'Aquin, the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents deny the reconsideration of the license expiration for Divine Touch Healthcare Training, LLC, located in New Orleans, Louisiana, based upon the fact that the Proprietary Schools Law does not allow the Commission to grant any exceptions or extensions for license renewals, and Divine Touch Healthcare Training, LLC, must apply for licensure in order to operate as a proprietary school in Louisiana.**

Due to the loss of the quorum, the meeting adjourned at 12:15.

APPENDIX A  
GUESTS

Dawn Banks	Digital Media Institute at InterTech
Angelique Duhon Freel	LA Department of Justice
Melanie McCrary	Advance Nursing Training, LLC
John Miralles	Digital Media Institute at InterTech
Derrick Shepherd	Divine Touch Healthcare Training, LLC
Elizabeth Simons	Digital Media Institute at InterTech
Tamara White	Divine Touch Healthcare Training, LLC

(SUBMIT A SEPARATE INSERTION ORDER PER DOCUMENT)

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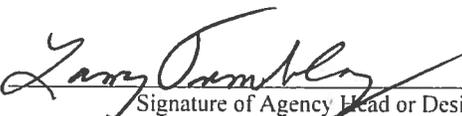
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## Agenda Item IV.A.

### Executive Summary

At its meeting of July 8, 2014, the Board of Regents' Proprietary Schools Advisory Commission was informed by staff that there was one institution, Divine Touch Healthcare Training, LLC ("Divine Touch"), which failed to renew its license (05/22/13). Staff explained the required documents and fees were not submitted to the office by the school's license expiration date of May 22, 2014. Staff reviewed for the Commission the specific sections within the Louisiana Proprietary Schools Law and the Louisiana Administrative Code that supported its determination that the school's license had expired (Attachment A).

The school's owner, Ms. Tamara White, appeared before the Proprietary School Advisory Commission ("Commission") seeking permission to renew the school's license past the license expiration date. She and Mr. Derrick Shepherd, advocate on her behalf, questioned the requirement to file an initial application in lieu of filing a renewal application with the delinquent fee. In support of the school's request, Mr. Shepherd offered examples from other licensing laws and regulations such as driver's license, contractor's license, etc.

Following further discussion,

**... the Proprietary Schools Advisory Commission unanimously recommends that the Board of Regents deny the reconsideration of the license expiration for Divine Touch Healthcare Training, LLC, located in New Orleans, Louisiana, based upon the fact that the Proprietary Schools Law does not allow the Commission to grant any exceptions or extensions for license renewals, and Divine Touch Healthcare Training, LLC, must apply for licensure in order to operate as a proprietary school in Louisiana.**

Ms. White of Divine Touch Healthcare Training, LLC has requested an opportunity to appear before the Planning, Research and Performance Committee to explain her position and seek relief from the requirement to file an application if she wishes to operate as a proprietary school [versus pay a fine and renewal fees] (Attachment B).

The Senior Staff recommends that the Planning, Research and Performance Committee deny the request from Divine Touch to pay a late fee and file a renewal application. The Senior Staff bases its recommendation on the following:

- 1) Divine Touch currently has no license that can be renewed under the Proprietary School Laws and Regulations. Its license expired on May 22, 2014 for failure to timely file a renewal application. License renewal applications must be received thirty (30) days prior to the license expiration date and must have such information as required by the Board of Regents. R.S. 17:3141.4(B)(1) and 3141.5(C). On March 5, 2014, Divine Touch was notified that it must file its renewal application by April 22, 2014, in order to avoid the delinquent fee. Divine Touch was also notified that, unless renewed, its license expires on

May 22. However, Divine Touch did not seek to renew its license for nearly a month after its license expired.

- 2) The Commission is authorized to promulgate rules and regulations to implement the Proprietary Schools Laws. R.S. 17:3141.3(E). The duly promulgated rules of the Commission clearly and unambiguously provide that a “license renewal application must be received [...] 30 days prior to the license expiration. If it is not, there shall be a \$500 delinquent fee. Failure to furnish all the renewal information prior to the license expiration date will cause the license to expire. There can be no exceptions or any other extension.” These rules, originally promulgated in 1990, currently in effect and consistently applied to all proprietary schools since their promulgation, do not allow the Commission or the Board any discretion to allow a proprietary school to seek to renew a license that is expired.
- 3) The laws that Divine Touch relies upon to support its request for permission to renew its license past the expiration date pertain to completely different types of licenses such as driver’s licenses, contractor’s license, etc., and are entirely unrelated to the regulatory scheme of proprietary schools. It is unreasonable to import different statutory schemes into the regulation of proprietary schools, where the laws and regulations governing proprietary schools clearly provide for the deadlines and the consequences of the failure to meet such deadlines.
- 4) The Commission and the Board of Regents are charged with the protection of the students of the proprietary schools operating in the state. As such, it is critical to ensure that the fiscal and operational conditions of a licensed school remain substantially the same prior to renewal. If a school is allowed to renew its license after the license has expired, the Commission and the Board’s ability to verify that the conditions have not changed is compromised. The above laws and regulations preserve that ability by requiring that all renewals must occur prior to license expiration. Granting Divine Touch’s request will adversely impact the Board’s ability to protect the public interest and will result in an unauthorized exception from the statutory mandates.

As with any applicant, the Board of Regents’ staff will be glad to assist representatives of Divine Touch Healthcare Training, LLC in preparation of an initial license application to operate a proprietary school in Louisiana.

**Attachment A.**  
**TIMELINE LEADING TO EXPIRATION**  
**OF LOUISIANA PROPRIETARY SCHOOL LICENSE #2179**  
**FOR DIVINE TOUCH HEALTHCARE TRAINING, LLC**

LA R.S. 17:3141.4.B.(2) states “If the application for a license renewal is not received at the commission office at least thirty days prior to its expiration date, in addition to the renewal fee, there shall be a delinquent fee of five hundred dollars. . .”

LA Administrative Code, Title 28, Part III, Chapter 5. License Requirements, §509. Other Provisions Concerning License, D. states “All licenses shall be renewed annually, not less than 30 days prior to expiration date thereof. . .” Also, Chapter 9. Proprietary Schools Applications, §903. License Renewal, A. states “. . . Failure to furnish all the renewal information prior to the license expiration date will cause the license to expire. There can be no exceptions or any other extension. . .”

- 
- |          |   |
|----------|---|
| 03/05/14 | Mailed letter concerning license renewal to Ms. Tamara White, owner of Divine Touch Healthcare Training, LLC, indicating that the school’s license expiration date was May 22, 2014 and all materials must be received in this office by April 22, 2014 in order to avoid the \$500 delinquent fee. It was also noted that failure to furnish all the renewal information prior to the license expiration date would cause the license to expire. |
| 04/21/14 | Received <b>school bond</b> rider from the surety company amending the name of the surety and the bond number   |
| 04/22/14 | Received an e-mail from Ms. White informing me that her license renewal application was incomplete, that she was aware of the deadline and delinquent fee, and that she would submit the application as soon as it was complete   |
| 04/22/14 | E-mailed Ms. White confirming receipt of her 04/22/14 e-mail  |
| 04/25/14 | Mailed letter to Ms. White confirming non-receipt of license renewal application, reminding her of expiration date, and assigning date (May 5, 2014) for receipt of renewal application so that it could be reviewed for accuracy prior to expiration date  |
| 05/05/14 | Received notice of cancellation of <b>solicitor bond</b> effective June 4, 2014   |
| 05/07/14 | Received from DHH/Health Standards Section a copy of the 04/05/14 letter mailed to Ms. White informing her that her CNA program would be closed due to the fact that classes were not held at the address of record; she was also informed that if she disagreed with the proposed action that she would need to respond in writing within ten working days (The CNA program was school’s sole program offering.)                                 |

Time Line  
Page 2 of 2

- 05/28/14 Mailed letter to Ms. White (copied DHH/Health Standards Section) informing her that due to non-receipt of license renewal documents, the proprietary school license for Divine Touch Healthcare Training, LLC, had expired on May 22, 2014. Also informed Ms. White that should she again be interested in operating a proprietary school that she could reapply and proceed through the licensure process
- 05/30/14 Received from DHH/Health Standards Section a copy of the 05/29/14 letter mailed to Ms. White informing her that her CNA program was closed effective 05/29/14
- 06/20/14 Received from Ms. White incomplete documents and fees related to the license renewal application
- 06/24/14 Received e-mail from Ms. White requesting confirmation of receipt of license renewal application
- 06/24/14 E-mailed Ms. White informing her that her proprietary school license had expired on May 22, 2014 due to lack of submission of mandated items as required by the proprietary schools law. Requested confirmation of mailing address so that documents and checks could be returned to her
- 06/24/14 Received e-mail from Ms. White requesting reconsideration before the Commission. (She did not confirm mailing address.)
- 06/24/14 E-mailed Ms. White that this office recognized her request for consideration before the Commission at its July 8, 2014 meeting (location and time of meeting transmitted)
- 06/24/14 Received follow-up e-mail from Ms. White confirming receipt of my previous e-mail
- 06/27/14 E-mailed Ms. White requesting confirmation of mailing address so that documents and checks received on June 20, 2014 could be returned to her
- 06/27/14 Received e-mail from Ms. White confirming mailing address
- 06/30/14 Mailed original copies of the above referenced documents and checks to Ms. White

Submitted by:  
Carol N. Marabella  
Proprietary Schools Program Administrator

**Attachment B.**

August 20, 2014

To: Planning, Research, and Performance Committee of Board of Regents

From: Tamara White, Divine Touch Healthcare Training, LLC of New Orleans

Re: Reconsideration of the expiration of License #2179

Dear Sirs/Madams:

I am writing this letter to request reconsideration for license renewal for Divine Touch Healthcare Training, LLC of New Orleans. Due to personal, uncontrollable circumstances, the complete application was not submitted by the suggested April deadline. Illness during the months of March thru May of 2014, resulting in periodic hospitalization of my daughter delayed the ability to produce all the necessary documentation required in a timely manner. Back in May of 2013, during the initial application for approval, my daughter was hospitalized at the time as well and has had periodic exacerbations requiring additional admission and subsequent rehab services. An email was sent to Ms. Marabella in April of 2014 to serve notice that the information would be late; but did not include the reason due to the sensibility of the matter. I did submit the completed application which was returned due to missing the deadline. I do understand the ruling does state that all applications must be received no less than 30 days prior to the deadline but I am requesting reconsideration based on the circumstances. In July I appeared before the Advisory Commission requesting reconsideration, which was denied. I was also informed that some items were missing from the application. Since then, I have all the required supporting documentation and fees. The following have been resolved:

- Department of Health and Hospitals has re-opened the program as of July 2014. The program was discontinued due to the licensure expiring. Ms. Marabella cited that the program was closed due to denial of state survey. This was not accurate. The program was initially approved without having a physical location by DHH. Once the location was secured a copy of the perpetual contract with the Abundant Life Tabernacle Church of New Orleans for use of space was submitted to DHH to notify of the physical location where classes would be conducted. Once the copy of the contract was re-submitted to DHH proving this agreement, I was allowed to re-apply to have the program re-opened. If the state visit were truly denied, DHH's regulations would deny program operation for 2 years and then it would be eligible to reapply. All contracts for use of space for classroom and clinical training are current.
- The solicitors permit and school blanket bonds were auto-renewed as per regulations and filed with the state directly by the surety company, however, Ms. Marabella stated she did not receive the documentation. The company stated they filed the renewal according to the state requirements, however, proof of bond continuation is available.
- The compiled quarterly financials are available.
- The PSC-12 form capturing information from 1/1/2013-12/31/2013 has been corrected.

I am only asking for reconsideration due to the fact that I am the sole operator of the program and school and as a parent first, it was my priority to remain available to meet the needs of my daughter first. Moving forward, additional staff will be added to ensure that the business of the school remains operational at all times. To date, the program continues to meet the requirements to operate and to maintain licensure and I am asking for another opportunity to continue to provide occupational training in a community in urban New Orleans that has little to no access to programs that are affordable and offer job-readiness training. The school maintains 100% pass rate and 98% employment in the actual field of training (based on student response to surveys). The St. Roch Community has benefited much from the Certified Nurse Aide Training Program offered thru Divine Touch Healthcare Training of New Orleans and has received support and recognition from local city officials and faith based organizations for the services provided.

Your consideration in this matter is greatly appreciated.

Best.

Tamara White, MBA, RN  
Director/CEO  
Divine Touch Healthcare Training, LLC

## **Agenda Item V.A.**

### **Executive Summary**

The GRAD Act Agreements include Performance Objectives, Elements, and Measures. Under the GRAD Act law, the Board of Regents is authorized to add additional measures.

During the GRAD Act annual review and scoring process for Year 4, one area brought to light was the lack of targeted measures under the Student Success Objective for the two law centers. Whereas other GRAD Act institutions report on an average of 6 targeted measures under Student Success (as well as several tracked measures), the law centers have only 4 targeted measures which account for all possible points under this objective. Therefore, all measures must be reached in order to pass GRAD Act in any given year.

Following the end of Year 4 of GRAD Act and the filing of the appropriate reports with the Legislature and the Governor, staff reached out to the law centers to provide them an opportunity to identify additional optional GRAD Act measures to more clearly assess the performance of their institutions in meeting their assigned missions.

Regents' staff met with the Chancellors of the two law centers to discuss the identification of additional optional targeted measures. Following their meeting, the Chancellors met to develop suggested additional optional targeted measures and appropriate validation sources.

A list of the additional optional targeted measures for the law centers is attached. If the Committee/Board adopts the additional measures, staff will work with the law centers to establish appropriate benchmarks and targets for the selected measures for consideration by the Board at its September 2014 meeting.

The Senior Staff recommends that the Planning, Research and Performance Committee approve the additional optional Targeted Measures for the law centers.

## **Attachment A.**

### **Recommended Optional Student Success Targeted Measures – Law Centers**

#### **GRAD Act years 5 & 6**

**#1:** The total number of student credit hours earned by second and third year law students in live client clinical courses and externship courses.

**#2:** The total number of student participants in advocacy skills development programs and competitions.

**#3:** The total number of reported and verifiable hours devoted by students to pro bono legal services.