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MEMORANDUM

DATE: February 5, 2014

TO: College of Education Deans and Two-Year College Chief Academic Officers

FROM: Dr. Jeanne M. Burns
Jeanne M. Burns
Associate Commissioner for Teacher and Leadership Initiatives

RE: PARCC Campus Leadership Team Meeting – March 14, 2014

The fourth statewide meeting for the PARCC Campus Leadership Teams will take place on Friday, March 14, 2014 from 10:00 AM – 2:30 PM at the West Baton Rouge Conference Center, 2750 North Westport Drive, Port Allen, Louisiana. Costs for travel will be *reimbursed* by the Louisiana Board of Regents through the Core to College grant based upon State travel regulations. A copy of the meeting agenda has been enclosed.

The primary purpose of the meeting will be for PARCC Campus Leadership Team members to obtain updates pertaining to the Common Core State Standards, PARCC assessments, and Smarter Balance assessments to disseminate to campus leaders and faculty. In addition, team members will be provided information about available resources and will meet to discuss new resources that will be needed as the Common Core State Standards and PARCC assessments are implemented in 2014-15 and the future. Small group discussions will first occur as campus teams discuss individual campus needs. Small group discussions will next occur as faculty meet in two separate rooms to have cross state discussions about needed resources for mathematics and needed resources for English/literacy as the new standards and assessments are implemented across Louisiana. Cross state teams will then meet as a large group and share key issues that were discussed pertaining to mathematics and English/literacy. This information will be used by the State to identify ways to address the needs during 2014-15 and the future when Core to College funds are no longer available in Louisiana.

Kunjan Narechania with the Louisiana Department of Education will provide current information pertaining to the Louisiana Department of Education's plans to implement the Common Core State Standards and PARCC assessments. I will provide information pertaining to the adaptation of the Board of Regents current placement policy and future plans. Dr. Allison Jones with PARCC Inc. will provide updates about PARCC from a national perspective and will discuss the assessment that is being created by another consortium (Smarter Balance).

New information will be discussed at the statewide meeting, and it will be important for this information to be shared with campus leaders and campus faculty. It is anticipated that bills will be filed by legislators regarding the Common Core State Standards, and all campus leaders need to possess accurate information about what is happening in Louisiana and what is happening nationally.

We would appreciate it if you would complete the attached form to identify from two to four team members that will be participating in the statewide meeting. At least one team member needs to be present to provide input about the need for mathematics resources and at least one team member needs to be present to provide input about the need for English/literacy resources. Please verify that the team members will attend the meeting on March 14, 2014 before placing their names on the list. Please submit the form to Linda Marino (linda.marino@la.gov) via e-mail by February 21, 2014.

If your campus does NOT plan to send a team to participate in the Statewide PARCC Campus Leadership Team meeting on March 14, 2014, please send an e-mail to Linda Marino (linda.marino@la.gov) by February 21, 2014.

The West Baton Rouge Conference and Visitors Center is the same location where we have held previous PARCC meetings. It is located close to I-10. Take Exit 151 (US 190/Lobdell). Soon after exiting I-10 onto LA 415, turn right onto Commercial Drive and take the first right onto North Westport Drive. The center can be seen from I-10. Please go to the following URL or MapQuest for more specific directions to the meeting location.

<http://www.westbatonrouge.net>

A listing of hotels/motels near the WBR Convention and Visitor's Center has been enclosed. PARCC Campus Leadership Team members will be responsible for making their own reservations and will be reimbursed by the Board of Regents after attending the meeting. Again, Core to College grant funds awarded to the Board of Regents will be used to cover travel costs. Campuses will not have to use their own Core to College grant funds for the meeting.

If you have any questions, please don't hesitate to contact our office at 225-342-4253.

Enclosures



**Partnership for Assessment of Readiness for College and Careers
Third Statewide Campus Leadership Team Conference**

**March 14, 2014 (10:00 AM – 2:30 PM)
West Baton Rouge Conference Center - Port Allen, Louisiana**

Draft Agenda

Objectives:

- To obtain updates pertaining to the Common Core State Standards, PARCC assessments, and Smarter Balance assessments to disseminate to campus faculty; and
 - To identify future resources that will be needed by campuses and disciplines as the Common Core State Standards and PARCC assessments are implemented during 2014-15 and the future.
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9:30 AM Registration

10:00 AM Welcome and Meeting Objective

Dr. Jeanne Burns (Louisiana Board of Regents)

**Future Implementation of PARCC Assessments and Common Core State Standards
Louisiana Perspective**

Kunjan Narechania, Louisiana Department of Education & Dr. Jeanne Burns

**Future Implementation of PARCC Assessments, Smarter Balance Assessments, and
Common Core State Standards – National Perspective**

Dr. Allison Jones (PARCC)

Campus Team Discussion Regarding Future Campus Needs for Resources

12:00 PM Lunch

1:00 PM Identification of New Resources Available to PARCC Team Members

Dr. Jeanne Burns

**Cross State Small Group Discussions by Mathematics and ELA/Literacy Team
Members Regarding Future Discipline Needs for Resources**

2:00 PM Cross State Small Group Reporting to Large Group

2:30 PM Closing

**STATEWIDE PARCC CAMPUS LEADERSHIP TEAM MEETING
MARCH 14, 2014**

CAMPUS LEADERSHIP TEAMS

NAME OF UNIVERSITY/COLLEGE	
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Directions: Please identify the individuals who will be attending the Statewide PARACC Campus Leadership Team meeting on March 14, 2014.

Please e-mail this form to Linda Marino (linda.marino@la.gov) by February 21, 2014.

Team Member #1

Name:	
Title:	
E-mail Address:	

Team Member #2

Name:	
Title:	
E-mail Address:	

Team Member #3

Name:	
Title:	
E-mail Address:	

Team Member #4

Name:	
Title:	
E-mail Address:	

Team Member #5 (Optional)

Name:	
Title:	
E-mail Address:	

PLEASE SUBMIT TO LINDA MARINO (linda.marino@la.gov) BY FEBRUARY 21, 2014

Hampton Inn & Suites

225-389-6655 or 1-800-HAMPTON
2755 Commercial Drive
Port Allen, Louisiana 70767



Description:

86 Rooms in this elegant new hotel including 32 suites. Rooms include flat screen LCD TV's, iron, ironing board, coffee maker, hairdryer, clock, microwave, refrigerator and suite shop.

Free local calls, wireless internet service and cable in each room. Property has a business center and a modern meeting room. Complimentary hot breakfast included. An outside pool and fitness room at this hotel. Plenty of free parking available. Located next door to the West Baton Rouge Conference Center and just minutes from downtown Baton Rouge and LSU.

Website: www.Hamptoninn.com

Holiday Inn Express Hotel & Suites

225-343-9967 or 1-888-400-9714
2860 North Westport Drive
Port Allen, Louisiana 70767

Description:

89 rooms and suites in this beautiful new West Baton Rouge Hotel. Rooms include iron, ironing board, refrigerator, microwave, coffee maker, hairdryer, stereo clocks. Wireless flat screen TV's and internet service in each room. A modern business center and meeting rooms on sight. Enjoy the exercise room and indoor swimming pool. Complimentary full breakfast and morning paper. Plenty of free parking and close to the West Baton Rouge Conference Center. Ten minutes from downtown Baton Rouge and LSU.

Website: www.Holidayinn.com



Comfort Suites



225-343-4300
2880 N. Westport Drive
Port Allen, Louisiana 70767

Description:

65 Rooms and Suites include iron, ironing board, refrigerator, microwave, clock, hairdryer and coffeemaker. Complimentary Continental Breakfast will get you started in the morning. Exercise room, outside pool, Business center, Cable TV, free local calls and plenty of free parking. Next door to the West Baton Rouge Conference Center and minutes from downtown Baton Rouge and LSU Campus.

Website: www.comfortsuites.com/hotel-port_allen-louisiana-LA109